

## County Council

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Meeting Venue  
**Council Chamber - County Hall,  
Llandrindod Wells**

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Meeting Date  
**Thursday, 18 May 2017**

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Meeting Time  
**10.30 am**

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For further information please contact  
**Stephen Boyd**  
01597 826374  
steve.boyd@powys.gov.uk



County Hall  
Llandrindod Wells  
Powys  
LD1 5LG

12 May 2017

### AGENDA

<b>1.</b>	<b>ELECTION OF CHAIR</b>
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To elect a Chair for the ensuing year.

**Council will adjourn for photographs to be taken**

<b>2.</b>	<b>APOLOGIES</b>
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To receive apologies for absence.

<b>3.</b>	<b>DECLARATIONS OF INTEREST</b>
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To receive any declarations of interest from Members relating to items to be considered on the agenda.

<b>4.</b>	<b>RETURNING OFFICER'S REPORT - ELECTION OF COUNTY COUNCILLORS</b>
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To receive the report of the Returning Officer on County Councillors elected.

(Pages 5 - 8)

<b>5.</b>	<b>ELECTION OF EXECUTIVE LEADER</b>
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To elect the Executive Leader of Council.

<b>6.</b>	<b>EXECUTIVE LEADER ANNOUNCEMENTS</b>
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To receive notification from the Leader as to those Councillors appointed to the Cabinet and the portfolios they will hold.

<b>7.</b>	<b>ALLOCATIONS, ELECTIONS AND APPOINTMENTS REQUIRED TO BE MADE AT THE ANNUAL MEETING</b>
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To consider the report of the Solicitor to the Council.

(Pages 9 - 40)

<b>8.</b>	<b>TREFEGLWYS COMMUNITY COUNCIL</b>
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To consider the report of the Principal Elections Officer.

(Pages 41 - 44)

<b>9.</b>	<b>MEMBERS' SALARIES, ALLOWANCES AND EXPENSES</b>
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To consider the report of the Strategic Director – Resources.

(Pages 45 - 58)

<b>Council will adjourn for the appointment of Shire Committee Chairs and reconvene to elect the Vice-Chair and Assistant-Vice-Chair</b>
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<b>10.</b>	<b>ELECTION OF VICE-CHAIR</b>
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To elect a Vice-Chair for the ensuing year.

<b>11.</b>	<b>ELECTION OF ASSISTANT VICE-CHAIR</b>
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To elect an Assistant Vice-Chair for the ensuing year.

## CYNGOR SIR POWYS COUNTY COUNCIL.

18 MAY 2017

**REPORT AUTHOR: Returning Officer****SUBJECT: Returning Officer's Report -  
Election of County Councillors**

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**REPORT FOR: Information**

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As required by Section 4 (Full Council) Rule 4.17.1 of the County Council's Constitution I report that following the ordinary elections held on Thursday, 4<sup>th</sup> May 2017 the following persons were duly elected Councillor for Powys County Council for the said Electoral Divisions.

<b>Electoral Division</b>	<b>Name of Person Elected</b>
Aber-craf	Williams, Sarah Louise
Banwy	Alexander, Myfanwy Catherine
Beguildy	Powell, Rachel
Berriew	Davies, Dai
Blaen Hafren	Davies, Phyl
Bronllys	Laurie-Parry, Karen
Builth Wells	Pugh, Jeremy
Bwlch	Silk, Kathryn Susan
Caersws	George, Les
Churchstoke	Jones, Michael
Crickhowell	Morris, John
Cwm-twrch	Davies, Sandra Christine
Disserth and Trecoed	Williams, Gwilym Ioan Snead
Dolforwyn	Pugh, Gareth Michael
Felinfach	Williams, Roger Hugh
Fordeu	Corfield, Linda
Glantwymyn	Vaughan, Elwyn Graham
Glasbury	Gibson-Watt, James
Guilsfield	Jones, David Richard
Gwernyfed	Evans, James
Hay	Ratcliffe, Gareth
Kerry	Roberts-Jones, Kath
Knighton	Williams, Ange
Llanafanfawr	Price, David Rowland
Llanbadarn Fawr	Weale, Martin Jonathan
Llanbryn-mair	Jones-Poston, Diane
Llandinam	Lewis, Robert Karl
Llandrindod East / West	Williams, Jon
Llandrindod North	Price, Gary David

<b>Electoral Division</b>	<b>Name of Person Elected</b>
Llandrindod South	Roberts, Peter David
Llandrinio	Roberts, Lucy Margaret
Llandysilio	Jones, Evan Arwel
Llanelwedd	Mackenzie, Maureen
Llanfair Caereinion	Jones, Gareth David
Llanfihangel	Jones, Emyr
Llanfyllin	Lewis, Peter
Llangattock	Charlton, Jackie
Llangors	Durrant, Emily Victoria
Llangunllo	Lewis, Hywel
Llangynidr	Harris, Rosemarie
Llanidloes	Morgan, Gareth
Llanrhaeadr-ym-Mochnant / Llansilin	Davies, Aled
Llansanffraid	Thomas, Robert Gwynfor
Llanwddyn	Davies, Bryn Peryddon
Llanwrtyd Wells	Van-Rees, Tim
Llanyre	Mills, Claire Victoria
Machynlleth	Williams, Mike
Maescar / Llywel	Roderick, Edwin
Meifod	Wilkinson, Jonathan
Montgomery	Hayes, Stephen Murray
Nantmel	Evans, David
Newtown Central	Selby, David Mark
Newtown East	Jones, Joy Rachel
Newtown Llanllwchaiarn North	Rowlands, Daniel Mark
Newtown Llanllwchaiarn West	Barnes, Mark Antony
Newtown South	Morrison, Alan Neil
Old Radnor	Jones, Michael
Presteigne	Baynham, Beverley Jane
Rhayader	Curry, Kelvyn Watson
Rhiwcynon	Hulme, Heulwen Doreen
St. David Within	Meredith, David William
St. John	Dorrance, Matthew James
St. Mary	Lewis, Sarah Rachel
Talgarth	Powell, William Denston
Talybont-on-Usk	Fitzpatrick, Liam
Tawe-Uchaf	Thomas, David Arnold
Trewern	Jenner, Amanda
Welshpool Castle	Pritchard, Philip Charles
Welshpool Gungrog	Jump, Francesca Helen
Welshpool Llanerchuddol	Breeze, Graham Charles
Ynyscedwyn	McNicholas, Susan
Yscir	No nominations received
Ystradgynlais	Williams, David Huw

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
That the details of Councillors elected on 4 <sup>th</sup> May, 2017 be noted.	To comply with the Council's Constitution.

<b>Person(s) To Action Decision:</b>	N/A	
<b>Date By When Decision To Be Actioned:</b>	N/A	

<b>Relevant Policy (ies):</b>	N/A		
<b>Within Policy:</b>	Y	<b>Within Budget:</b>	Y

<b>Contact Officer Name:</b>	<b>Tel:</b>	<b>Fax:</b>	<b>Email:</b>
Sandra Matthews	01597 826747	01597 826220	sandram@powys.gov.uk

**Background Papers used to prepare Report:**

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## CYNGOR SIR POWYS COUNTY COUNCIL.

COUNTY COUNCIL ANNUAL MEETING  
18<sup>th</sup> May, 2017

REPORT BY: Solicitor to the Council

SUBJECT: Allocations, elections and appointments required to be made at the Annual Meeting of the Council

REPORT FOR: Decision and Information

**1. INTRODUCTION**

- 1.1 This report addresses the various requirements, procedures and processes concerning allocations / elections / appointments which the Council / political groups are required to make at or in connection with the Annual Meeting in accordance with legislation and the Council's own Constitution

**FOR INFORMATION.****2. POLITICALLY BALANCED APPOINTMENTS GENERALLY**

- 2.1 In accordance with the Local Government and Housing Act 1989 ("the 1989 Act") groups of 2 or more Councillors can elect to be considered as a "political group".
- 2.2 **Appendix 1 (TO FOLLOW)** contains the details received by officers of which County Councillors belong to which Group and the identity of the Group Leaders and other representatives.
- 2.3 The existence of political groupings means that the Council must comply with the political balance regime contained in section 15 of the 1989 Act and the Local Government (Committees and Political Groups) Regulations 1990 (as amended).
- 2.4 To assist Members in understanding the statutory political balance requirements the following are attached as background information:
- (i) **Appendix 2** briefly outlines how political groups are established; the process for carrying out a review and determining the allocation of seats on committees and relevant outside bodies to groups; the principles and methodology to be applied to the allocations / appointments processes and the requirement to appoint in accordance with the wishes of groups in so far as their members are concerned.
  - (ii) **Appendix 3 (TO FOLLOW)** outlines the overall entitlement to seats by political groups and entitlement to individual committee seats.
  - (iii) **Appendix 4** - The Ready Reckoner used in (ii) above to establish the entitlement to seats.
- 2.5 The major requirements of the 1989 Act and the related legislation concerning the political balance regime are that:

- (i) The Council's main Committees and Sub-Committees (**except the three Shire Committees and the Standards Committee**) have to be constituted so that they are politically balanced so far as is reasonably practicable. The main committees in this context and which must be politically balanced are:

1. Scrutiny Committee A (14 Councillors plus co-opted Member)
2. Scrutiny Committee B (14 Councillors plus co-optees)
3. Audit Committee (14 Councillors plus co-opted lay member) [in accordance with rule 61 of the Local Government Democracy (Wales) Act 2013].
4. Democratic Services Committee (14 Councillors)
5. Planning, Taxi Licensing and Rights of Way Committee (21 Councillors)
6. Licensing Act 2003 Committee (14 Councillors)
7. Employment & Appeals Committee (14 Councillors)
8. Pensions and Investment Committee (5 Councillors plus Co-Opted Members and Portfolio Holder for Finance)

The total number of seats (excluding co-optees) on all committees is therefore 110

- (ii) The appointments to the following outside bodies also have to comply with the 1989 Act political balance regime:

- (a) Mid and West Wales Fire and Rescue Service (MWWFRS),
- (b) Police and Crime Panel (PCP)
- (c) Brecon Beacons National Park Authority (BBNPA).

However, it is only the BBNPA appointments which are required to be undertaken annually. The appointments to the MWWFRS and PCP are for the period from the first Annual Meeting after the ordinary Council elections in 2017 until the next ordinary council elections in 2022.

### **3. POSITION OF SUB-COMMITTEES**

- 3.1 The political balance regime does also apply to the sub-committees of those committees to which the regime applies (i.e. any sub-committee of a Committee referred to above in Paragraph 2.5(i).
- 3.2 As such, the political balance requirements do not apply to a sub-committee of the Standards Committee or a Shire Committee.
- 3.3 Additionally the only other sub-committees / panels of committees which exist deal with regulatory and licensing matters and staffing appeals and either the Full Council or the Committee have resolved to exclude them from the requirement to be politically balanced on grounds of impracticability e.g. the licensing panels can only comprise 3 members and there can be difficulties around member availability.



#### **4. APPOINTMENTS OF CHAIRS AND THE POSITION OF VICE-CHAIRS**

##### **Chairs of Committees**

4.1 The Chairs of Scrutiny Committees A & B and the Democratic Services Committee must be appointed by Full Council.

##### **Audit Committee.**

4.2 The Local Government (Wales) Measure 2011 stipulates that the Audit Committee (and not Full Council) is to appoint its Chair who must not be a member of the Executive Group.

##### **Chairs of Non-Scrutiny Committees (except the Democratic Services Committee)**

4.3 There are no other statutory provisions relating to the process for the appointment of chairs of the other committees and in particular there is no statutory requirement for such appointments to be politically balanced. The Council since 2011 has left it to each individual non-scrutiny committee to appoint its own Chair.

##### **Vice-Chairs of All Committees.**

4.4 Similarly the appointment of Vice-Chairs of all Committees (including Scrutiny Committees) is not required to be politically balanced or subjected to any particular appointment process and the Council's convention has been to leave it to each individual Committee to appoint its Vice-Chair.

**FOR DECISION.**

#### **5. NON-POLITICALLY BALANCED APPOINTMENTS TO COUNCIL COMMITTEES**

##### **Appointment of Shire Committees.**

5.1 In accordance with the Constitution the Council is required to appoint Members to the 3 Shire Committees as recommended in **Appendix 5**.

5.2 Subject to any changes in membership or legislation or the Council's Constitution these appointments will continue until the next ordinary elections in 2022.

5.3 **Council will be required to appoint councillors to Shire Committees as recommended in Appendix 5. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To make appointments to Shire Committees as set out in Appendix 5.</b>	<b>To comply with the Council's Constitution in relation to the allocation and appointment of committees.</b>

**Appointments to the Standards Committee.**

- 5.4 The Standards Committee comprises 9 Members consisting of 5 Independent (Lay) Members and 4 County Councillors. The Independent (Lay) Members are appointed for terms of between 4 and 6 years (with the option of a further 4 years). One existing Independent Member’s term of office is due to end in October 2017.
- 5.5 Council is requested to approve the appointment process as set out in Appendix 6. This will require a proposer and seconder.

Recommendation:	Reason for Recommendation:
<p>(i) That the Council agrees the following:</p> <p>(a) to commence an appointments process for a new Independent Member of the Standards Committee for a term of 6 years from October, 2017 in accordance with the timetable set out in Appendix 6C;</p> <p>(b) the criteria set out in Appendix 6B.</p> <p>(c) subject to (d) below, the draft newspaper advertisement set out in Appendix 6A and confirms that it should appear in the County Times and the Brecon and Radnor Express.</p> <p>(d) to authorise the Chair and Vice Chair of the Standards Committee to take such steps as appear necessary to them to achieve the objectives referred to in Appendix 6. This to include (but not be limited to) the power to (i) add to and modify the contents of the newspaper notice (subject to compliance with the regulations); (ii) undertake additional advertising / awareness raising steps; and (iii) produce additional literature/promotional material.</p>	<p>To comply with the Standards Committees (Wales) Regulations 2001 (as amended) in relation to the appointment of Independent (Lay) Members on the Standards Committee.</p>

<p><b>(ii) That the Council agree the composition of the Panel set out in Appendix 6 and delegates the power of appointment of substitutes to the Monitoring Officer as set out in Appendix 6.</b></p>	
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5.6 The Council is also required to appoint 4 County Councillors to the Standards Committee. Traditionally the Council has appointed those Members on the basis of 1 member each from each of the 4 largest political groups. As with Independent (Lay) Members, County Councillors cannot serve more than 2 consecutive terms on the Standards Committee.

5.7 The nominations of the 4 largest political groups are as follows:

Political Group	Nomination

**5.8 Council is requested to appoint 4 County Councillors to serve on the Standards Committee until the next ordinary Council elections in 2022. This will require a proposer and seconder.**

Recommendation:	Reason for Recommendation:
<p><b>To make appointments of 4 County Councillors to the Standards Committee as set out in paragraph 5.7 of the report.</b></p>	<p><b>To comply with the Council's Constitution in relation to the allocation and appointment of committees.</b></p>

**Appointment of Co-Opted Members to Scrutiny Committee B.**

5.9 In accordance with Schedule 1 of the Local Government Act 2000 and the Parent Governor Representatives and Church Representatives (Wales) Regulations 2001, the Council's Constitution provides that the scrutiny committee dealing with education matters shall include in its membership the following voting representatives:

- 1 Church in Wales diocese representative;
- 1 Roman Catholic Church diocese representative;
- 3 parent governor representatives (covering as far as practicable the primary, secondary and special needs sectors)

5.10 A nomination process has already been undertaken and completed for parent governor representatives and those recommendations are detailed below. In addition both church dioceses have been contacted and their nominations are detailed below.

5.11 The nominations received are as follows:

Church in Wales diocese representative	Mrs Margaret Evitts
Roman Catholic Church diocese representative	No nomination received
Parent Governor Representative (primary sector)	Mr Nigel Bufton
Parent Governor Representative (secondary sector)	Mrs Angela Davies
Parent Governor Representative (special needs sector)	Mrs Sara Davies

**5.12 Council is requested to appoint the Co-Opted Representatives set out in paragraph 5.11 above to serve on Scrutiny Committee B until the next ordinary Council elections in 2022. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To make appointments of Co-Opted Representatives as set out in paragraph 5.11 above to Scrutiny Committee B.</b>	<b>To comply with the Council's Constitution in relation to the allocation and appointment of committees.</b>

#### **Appointment of Co-Opted Members to Scrutiny Committee A.**

5.13 The Council's Constitution provides that in relation to Crime and Disorder matters, Scrutiny Committee A shall include in its membership a non-voting representative from the Police and Crime Panel, subject to the representative not being a Powys County Council representative on the Panel. However it is the Committee rather than the Council which makes this appointment, but it is included here for completeness.

#### **Appointment of a Co-Opted Member to the Audit Committee.**

5.14 In accordance with the Local Government (Wales) Measure and the Council's Constitution the Audit Committee must comprise at least one voting Lay Member. At its meeting on 7<sup>th</sup> March, 2017 the Council reappointed Mr J. Brautigam as the Lay Member to serve on the Committee from 18<sup>th</sup> May, 2017 until the next ordinary Council elections in 2022.

### **6. POLITICALLY BALANCED APPOINTMENTS TO COUNCIL COMMITTEES**

6.1 The effect of the political balance regime is that at certain prescribed times / occasions the Council must REVIEW the representation by each of the political groups on the main Council Committees listed in 2.5 (i) above and then DETERMINE the allocation of seats on those committees to which each political group is entitled. One such occasion is the Council's Annual Meeting.

6.2 This exercise will be undertaken having regard to the principles and the Methodology referred to in **Appendix 2**. Discussion normally also takes place with the Group Leaders. The final adjusted proposals for the allocation of seats to the groups on committees is set out in **Appendix 7 (TO FOLLOW)**.

**6.3 Council will be required to approve the proposals set out in Appendix 7 (TO FOLLOW). This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To review and determine the allocation of seats on Council Committees to the different Political Groups in accordance with Appendix 7 (TO FOLLOW)</b>	<b>To comply with statutory requirements (including those concerning the need for political balance) and the Council's Constitution in relation to the allocation and appointment of committee seats and Chairs.</b>

6.4 In appointing Councillors to seats on committees allocated to the Groups in accordance with **Appendix 7** the Council must give effect to the wishes of the political groups.

6.5 The wishes of the political groups as to those Councillors from the respective groups to be appointed to committees is set out in **Appendix 8 (TO FOLLOW)**.

**6.6 Council will be required to appoint councillors to committees in accordance with the wishes of the groups as recorded in Appendix 8. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To make appointments to Committees in accordance with the wishes of the different Political Groups as set out in Appendix 8 (TO FOLLOW)</b>	<b>To comply with statutory requirements (including those concerning the need for political balance) and the Council's Constitution in relation to the allocation and appointment of committee seats and Chairs.</b>

## **7. APPOINTMENTS TO CHAIRS OF SCRUTINY COMMITTEES**

7.1 The appointment of the Chairs of the 2 Scrutiny Committees needs to be in accordance with the Local Government (Wales) Measure 2011 (the Measure)

7.2 Without oversimplifying the position the legislation provides that in situations such as those which exist in Powys in terms of the number of groups and scrutiny committees the allocation of scrutiny committee chairs is based firstly on working out the proportion of chairs which go to the "Executive" group(s) based on the proportion which the members of the Executive group(s) bear to the overall membership of the council.

7.3 The chairs left over after this first exercise are allocated to the "Opposition" group(s). A possible alternative under the Measure would be for both chairs to be allocated to the "Opposition" groups provided this had cross group support.

7.4 The position following the election is set out in **Appendix 9 TO FOLLOW**).

**7.5 The Council is required to allocate the 2 scrutiny chairs to the political groups as indicated above and to note the appointment of Chairs by those groups as below. This will require a proposer and seconder.**

<b>Scrutiny Committee A</b> Executive Groups ( )	County Councillor
<b>Scrutiny Committee B</b> Opposition Groups ( )	County Councillor

<b>Recommendation:</b> To allocate the 2 Scrutiny Committee Chairs to the Political Groups as set out in paragraph 7.5, and to note the political groups' appointments in respect of Chairs.	<b>Reason for Recommendation:</b> To comply with statutory requirements (including those concerning the need for political balance) and the Council's Constitution in relation to the allocation and appointment of committee seats and Chairs.
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## 8. APPOINTMENTS OF CHAIRS TO OTHER COMMITTEES AND THE POSITION OF VICE-CHAIRS

### Democratic Services Committee.

- 8.1 The Chair of the Democratic Services Committee is required to be appointed by the County Council. The Chair of the Democratic Services Committee cannot be a member from an Executive group.
- 8.2 **The Council is required to appoint the Chair of the Democratic Services Committee. This will require a proposer and seconder.**

<b>Recommendation:</b> To appoint the Chair of the Democratic Services Committee.	<b>Reason for Recommendation:</b> To make appointments in accordance with statute and the Constitution.
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## 9. POLITICALLY BALANCED APPOINTMENTS TO RELEVANT OUTSIDE BODIES

### Brecon Beacons National Park Authority (BBNPA)

- 9.1 **Appendix 10** sets out details relating to the background to the proposed appointments to the BBNPA.
- 9.2 The allocation of the 8 seats on the BBNPA to the Political Groups in order to satisfy the political balance requirements has to be undertaken as though the allocation were in respect of an 8 Member committee. However the Council should note that Welsh Government are currently consulting on reducing the National Park membership from 24 Members to 18.
- 9.3 The outcome of that exercise and the identity of those individual Members nominated so far to sit on the BBNPA by their respective Groups is set out below:

	County Councillors
	County Councillors
	County Councillor
	County Councillor
	County Councillor

**9.4 The Council is required to make appointments to the BBNPA in accordance with groups' nominations as set out in paragraph 9.3 above. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To make appointments to the Brecon Beacons National Park Authority in accordance with paragraph 9.3 of the report.</b>	<b>To make appointments in accordance with statute and the Constitution.</b>

**Mid and West Wales Fire and Rescue Authority (MWWFRA).**

9.5 The MWWFRA is composed of 25 elected members appointed by the 6 constituent authorities of Powys, Carmarthen, Ceredigion, Neath Port Talbot, Pembrokeshire and Swansea. The Council is required to make appointments to determine the allocation of seats to this body in accordance with the Local Government and Housing Act 1989.

9.6 The number of seats to which the Council is entitled is determined having regard both to the relative numbers of electors in the individual constituent authorities' areas and also to the requirement of political proportionality across the combined area. For 2012 – 2017 the Council's entitlement was 4 members. Notification from the Authority's Clerk as to the allocation for 2017 – 2022 is due and details of the allocation and nominations of the groups will be circulated in **Appendix 11 (TO FOLLOW)**

**9.7 Council is requested to approve the allocation of seats and to appoint Councillors nominated by the relevant groups. his will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To approve the allocation of seats and to make appointments to the MWWFRA in accordance as set out in Appendix 11 (TO FOLLOW).</b>	<b>To make appointments in accordance with statute and the Constitution.</b>

**Dyfed Powys Police and Crime Panel**

9.8 In accordance with the Police Reform and Social Responsibility Act 2011 the Dyfed Powys Police and Crime Panel comprises 12 representatives from Powys, Ceredigion, Carmarthen and Pembrokeshire and 2 Co-Opted Members. Powys is entitled to 3 representatives on the Panel. The allocation of seats across the four authorities is undertaken in a manner which reflects both the political balance of each authority and of the four authorities when taken together.

9.9 For Powys this in effect means that the 3 largest political groups will be the representatives with 1 representative from each group as follows:

**9.10 Council is requested to appoint representatives to the Joint Committee to determine the political balanced appointments to the Dyfed Powys Police and Crime Panel as set out in paragraph 9.9 above. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To approve the appointment of representatives to the Dyfed Powys Police and Crime Panel as set out in paragraph 9.9.</b>	<b>To make appointments in accordance with statute and the Constitution.</b>

**10. NON-POLITICALLY BALANCED APPOINTMENTS TO OUTSIDE BODIES**

**Welsh Local Government Association (WLGA)**

- 10.1 Powys County Council is a full member of the WLGA and under the constitution of that body is entitled to appoint 3 Members to the WLGA Council.
- 10.2 The appointments continue from one WLGA Annual Meeting to the next and, therefore, the County Council is required to undertake this appointments process at its own Annual Meeting each year.
- 10.3 The Council in past years has always appointed the Leader of Council as one of its representatives to the WLGA.
- 10.4 The nominations from the political groups are as follows:

	County Councillor
	County Councillor
	County Councillor
	County Councillor
	County Councillor
	County Councillor

**10.5 The Council is required to make these appointments as set out in paragraph 10.4 above. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>To make 3 appointments to the Welsh Local Government Association.</b>	<b>To secure the Council's representative role.</b>



**Welsh Local Government Association (WLGA) Executive Board.**

10.6 The Council is entitled to appoint one of its 3 representatives to serve on the WLGA Executive Board (previously known as the WLGA Co-ordinating Committee). The Council in past years has appointed the Leader of the Council to this position.

**10.7 Council is required to appoint 1 of its representatives to the WLGA Executive Board. This will require a proposer and seconder.**

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
To appoint one of the Council's appointments to the WLGA as the Council's appointment to the WLGA Executive Board.	To secure the Council's representative role.

<b>Person(s) To Action Decision:</b>	Steve Boyd, Cabinet Manager		
<b>Date By When Decision To Be Actioned:</b>	18 <sup>th</sup> May, 2017		
<b>Relevant Policy (ies):</b>	Council's Constitution.		
<b>Within Policy:</b>	Y	<b>Within Budget:</b>	Y

<b>Contact Officer:</b>	Wyn Richards, Scrutiny Manager and Head of Democratic Services.
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This paper seeks to assist Members in understanding the statutory political balance requirements by briefly setting out how political groups are established; how Councillors become members of a political group; the process for carrying out a review and determining the allocation of committee seats to groups; the principles and methodology to be applied to the allocations/appointments processes and the requirement to appoint in accordance with the wishes of groups.

### IMPLICATIONS OF MEMBERS DIVIDED INTO POLITICAL GROUPS

#### **Where political groups exist:-**

- (a) **All Committees** including the **Scrutiny** Committees have to be **constituted** so as to be **politically balanced** e.g. a political group composed of **one third of the whole membership** of the Council would be entitled to **one third of the seats** on a committee. In the case of a committee of **15** this would give the group **5** seats. **Sub-Committees** would **also** have to be politically balanced.

NB – The Cabinet is not a committee of the Council and the political balance requirements do not apply to it.

- (b) Each **Political Group** (and not the Council) **selects** (in relation to the seats allocated to that group) which councillors **sit on which committee/Sub-Committee** (save for those members **not** in a group).
- (c) Those members **not in a Group** receive a **proportionate allocation** of seats on each Committee/Sub-Committee and the **Council** determines the **appointment** of those independent members to Committees/Sub-Committees in whatever method it deems appropriate.
- (d) **Only** the **Standards Committee**, the **3 Shire Committees**, Sub-Committees / Panels which exist to deal with regulatory and licensing matters and staffing matters, and Member/Officer **Working Groups** are **exempt** from the political balance requirements.
- (e) Appointments to the relevant outside bodies i.e. **Brecon Beacons National Park Authority, Dyfed Powys Police and Crime Panel** and **Mid and West Wales Fire and Rescue Authority** are required to be **politically balanced** (appointments to other outside bodies are not required to be politically balanced)

To look at some points in slightly more detail.

A “**political group**” comes in to existence when at least **two** Councillors deliver to the Proper Officer, a notice in writing stating that they wish to be treated as a “**political group**”, stating the **name of the group** and the **name of its leader** and (optional) the name of one other authorised to act in place of the leader (the representative). By **signing** the notice Councillors **become members** of that Group. Only **one** political group need declare for the political balance regime to apply.

If one or more **political groups** are formed then the **Full County Council** must as soon as reasonably practical **REVIEW** the representation of political groups on the Council’s committees, and those relevant **outside** bodies referred to above. Where a **committee** has power to appoint to a **sub-committee** (or appoint to a relevant **outside** body) the

## Appendix 2

**Committee** similarly must conduct a review. It is an **annual requirement to review** the representation of the different political groups at the Annual Meeting. There is also a requirement to undertake this exercise whenever a Member forms a Group.

Once the review exercise is completed the Council/Committee must **DETERMINE** the **allocation of seats** on committees and sub-committees and appointments on relevant outside bodies **to the different political groups**. That **determination** must be carried out in a way which, **so far as reasonably practicable**, gives effect to the **PRINCIPLES** set out in the Local Government and Housing Act 1989, namely:-

- (a) that not all the seats on the Council's committees and sub-committees are allocated to the same political group (**no one-party committees/sub-committees**).
- (b) that if there is a majority group/party (**i.e. in the case of Powys a group with 37 or more members**) it should have a **majority of all the seats** on the Council's committees and sub-committees.
- (c) subject to (a) and (b) that the total **aggregate** number of seats on **all the committees** allocated to a particular political group reflect that group's **proportion** of the membership of the Council.
- (d) subject to (a) to (c) that the number of seats on each **individual** committee/sub-committee/outside body are allocated to a particular political group to reflect that group's **proportion** of the membership of the Council.

Once a determination has been made, it becomes the duty of the Council (or committee) to **exercise** the power to **MAKE APPOINTMENTS** as soon as practicable and to give effect to the **wishes of the political groups** as to **WHO** is to be appointed to the **individual seats** allocated to those groups. Similar arrangements apply to the appointment to the **relevant outside bodies**.

Theoretically the Council could, **if all 73 members agreed**, put in place **different arrangements**, in part or in whole, to those outlined in this paper in relation to allocating seats on Committees (and similarly Committees can put different arrangements in place for their Sub-Committees).

Political Group Ready Reckoner

No of Members of Group	No of Members on Council	% of Council	Committee of 15	Proportion on Cttee of 15	Act no of seats on cttee 15	Committee of 14	Proportion on Cttee of 14	Act no on cttee 14	Committee of 13	Proportion on cttee 13	Act no of cttee 13	Committee 12	Proportion on Cttee 12	Act no of seats on Cttee 12	Committee 11	Proportion on Committee 11	Act no of seats on Cttee 11	Committee of 10	Proportion on Cttee 10	Act no of seats on Cttee 10	Committee of 9	Proportion on Cttee 9	Act no of seats on Cttee 9	Committee of 8	Proportion on Cttee 8	Act no of seats on Cttee 8	Committee of 7	Proportion on Cttee 7	Act no of seats on Cttee (7)	Committee of 6	Proportion on Cttee 6	Act no on Cttee 6
1	73	1.37	15	0.21	0	14	0.19	0	13	0.18	0	12	0.16	0	11	0.15	0	10	0.14	0	9	0.12	0	8	0.11	0	7	0.10	0	6	0.08	0
2	73	2.74	15	0.41	0	14	0.38	0	13	0.36	0	12	0.33	0	11	0.30	0	10	0.27	0	9	0.25	0	8	0.22	0	7	0.19	0	6	0.16	0
3	73	4.11	15	0.62	1	14	0.58	1	13	0.53	1	12	0.49	0	11	0.45	0	10	0.41	0	9	0.37	0	8	0.33	0	7	0.29	0	6	0.25	0
4	73	5.48	15	0.82	1	14	0.77	1	13	0.71	1	12	0.66	1	11	0.60	1	10	0.55	1	9	0.49	0	8	0.44	0	7	0.38	0	6	0.33	0
5	73	6.85	15	1.03	1	14	0.96	1	13	0.89	1	12	0.82	1	11	0.75	1	10	0.68	1	9	0.62	1	8	0.55	1	7	0.48	0	6	0.41	0
6	73	8.22	15	1.23	1	14	1.15	1	13	1.07	1	12	0.99	1	11	0.90	1	10	0.82	1	9	0.74	1	8	0.66	1	7	0.58	1	6	0.49	0
7	73	9.59	15	1.44	1	14	1.34	1	13	1.25	1	12	1.15	1	11	1.05	1	10	0.96	1	9	0.86	1	8	0.77	1	7	0.67	1	6	0.58	1
8	73	10.96	15	1.64	2	14	1.53	2	13	1.42	1	12	1.32	1	11	1.21	1	10	1.10	1	9	0.99	1	8	0.88	1	7	0.77	1	6	0.66	1
9	73	12.33	15	1.85	2	14	1.73	2	13	1.60	2	12	1.48	1	11	1.36	1	10	1.23	1	9	1.11	1	8	0.99	1	7	0.86	1	6	0.74	1
10	73	13.70	15	2.05	2	14	1.92	2	13	1.78	2	12	1.64	2	11	1.51	2	10	1.37	1	9	1.23	1	8	1.10	1	7	0.96	1	6	0.82	1
11	73	15.07	15	2.26	2	14	2.11	2	13	1.96	2	12	1.81	2	11	1.66	2	10	1.51	2	9	1.36	1	8	1.21	1	7	1.05	1	6	0.90	1
12	73	16.44	15	2.47	2	14	2.30	2	13	2.14	2	12	1.97	2	11	1.81	2	10	1.64	2	9	1.48	1	8	1.32	1	7	1.15	1	6	0.99	1
13	73	17.81	15	2.67	3	14	2.49	3	13	2.32	2	12	2.14	2	11	1.96	2	10	1.78	2	9	1.60	2	8	1.42	1	7	1.25	1	6	1.07	1
14	73	19.18	15	2.88	3	14	2.68	3	13	2.49	2	12	2.30	2	11	2.11	2	10	1.92	2	9	1.73	2	8	1.53	2	7	1.34	1	6	1.15	1
15	73	20.55	15	3.08	3	14	2.88	3	13	2.67	3	12	2.47	2	11	2.26	2	10	2.05	2	9	1.85	2	8	1.64	2	7	1.44	1	6	1.23	1
16	73	21.92	15	3.29	3	14	3.07	3	13	2.85	3	12	2.63	3	11	2.41	2	10	2.19	2	9	1.97	2	8	1.75	2	7	1.53	2	6	1.32	1
17	73	23.29	15	3.49	3	14	3.26	3	13	3.03	3	12	2.79	3	11	2.56	3	10	2.33	2	9	2.10	2	8	1.86	2	7	1.63	2	6	1.40	1
18	73	24.66	15	3.70	4	14	3.45	3	13	3.21	3	12	2.96	3	11	2.71	3	10	2.47	2	9	2.22	2	8	1.97	2	7	1.73	2	6	1.48	1
19	73	26.03	15	3.90	4	14	3.64	4	13	3.38	3	12	3.12	3	11	2.86	3	10	2.60	3	9	2.34	2	8	2.08	2	7	1.82	2	6	1.56	2
20	73	27.40	15	4.11	4	14	3.84	4	13	3.56	4	12	3.29	3	11	3.01	3	10	2.74	3	9	2.47	2	8	2.19	2	7	1.92	2	6	1.64	2
21	73	28.77	15	4.32	4	14	4.03	4	13	3.74	4	12	3.45	3	11	3.16	3	10	2.88	3	9	2.59	3	8	2.30	2	7	2.01	2	6	1.73	2
22	73	30.14	15	4.52	5	14	4.22	4	13	3.92	4	12	3.62	4	11	3.32	3	10	3.01	3	9	2.71	3	8	2.41	2	7	2.11	2	6	1.81	2
23	73	31.51	15	4.73	5	14	4.41	4	13	4.10	4	12	3.78	4	11	3.47	3	10	3.15	3	9	2.84	3	8	2.52	3	7	2.21	2	6	1.89	2
24	73	32.88	15	4.93	5	14	4.60	5	13	4.27	4	12	3.95	4	11	3.62	4	10	3.29	3	9	2.96	3	8	2.63	3	7	2.30	2	6	1.97	2
25	73	34.25	15	5.14	5	14	4.79	5	13	4.45	4	12	4.11	4	11	3.77	4	10	3.42	3	9	3.08	3	8	2.74	3	7	2.40	2	6	2.05	2
26	73	35.62	15	5.34	5	14	4.99	5	13	4.63	5	12	4.27	4	11	3.92	4	10	3.56	4	9	3.21	3	8	2.85	3	7	2.49	2	6	2.14	2
27	73	36.99	15	5.55	6	14	5.18	5	13	4.81	5	12	4.44	4	11	4.07	4	10	3.70	4	9	3.33	3	8	2.96	3	7	2.59	3	6	2.22	2
28	73	38.36	15	5.75	6	14	5.37	5	13	4.99	5	12	4.60	5	11	4.22	4	10	3.84	4	9	3.45	3	8	3.07	3	7	2.68	3	6	2.30	2
29	73	39.73	15	5.96	6	14	5.56	6	13	5.16	5	12	4.77	5	11	4.37	4	10	3.97	4	9	3.58	4	8	3.18	3	7	2.78	3	6	2.38	2
30	73	41.10	15	6.16	6	14	5.75	6	13	5.34	5	12	4.93	5	11	4.52	5	10	4.11	4	9	3.70	4	8	3.29	3	7	2.88	3	6	2.47	2
31	73	42.47	15	6.37	6	14	5.95	6	13	5.52	6	12	5.10	5	11	4.67	5	10	4.25	4	9	3.82	4	8	3.40	3	7	2.97	3	6	2.55	3
32	73	43.84	15	6.58	7	14	6.14	6	13	5.70	6	12	5.26	5	11	4.82	5	10	4.38	4	9	3.95	4	8	3.51	4	7	3.07	3	6	2.63	3
33	73	45.21	15	6.78	7	14	6.33	6	13	5.88	6	12	5.42	5	11	4.97	5	10	4.52	5	9	4.07	4	8	3.62	4	7	3.16	3	6	2.71	3
34	73	46.58	15	6.99	7	14	6.52	7	13	6.05	6	12	5.59	6	11	5.12	5	10	4.66	5	9	4.19	4	8	3.73	4	7	3.26	3	6	2.79	3
35	73	47.95	15	7.19	7	14	6.71	7	13	6.23	6	12	5.75	6	11	5.27	5	10	4.79	5	9	4.32	4	8	3.84	4	7	3.36	3	6	2.88	3
36	73	49.32	15	7.40	7	14	6.90	7	13	6.41	6	12	5.92	6	11	5.42	5	10	4.93	5	9	4.44	4	8	3.95	4	7	3.45	3	6	2.96	3
37	73	50.68	15	7.60	8	14	7.10	7	13	6.59	7	12	6.08	6	11	5.58	6	10	5.07	5	9	4.56	5	8	4.05	4	7	3.55	4	6	3.04	3
38	73	52.05	15	7.81	8	14	7.29	7	13	6.77	7	12	6.25	6	11	5.73	6	10	5.21	5	9	4.68	5	8	4.16	4	7	3.64	4	6	3.12	3
39	73	53.42	15	8.01	8	14	7.48	7	13	6.95	7	12	6.41	6	11	5.88	6	10	5.34	5	9	4.81	5	8	4.27	4	7	3.74	4	6	3.21	3
40	73	54.79	15	8.22	8	14	7.67	8	13	7.12	7	12	6.58	7	11	6.03	6	10	5.48	5	9	4.93	5	8	4.38	4	7	3.84	4	6	3.29	3
41	73	56.16	15	8.42	8	14	7.86	8	13	7.30	7	12	6.74	7	11	6.18	6	10	5.62	6	9	5.05	5	8	4.49	4	7	3.93	4	6	3.37	3
42	73	57.53	15	8.63	9	14	8.05	8	13	7.48	7	12	6.90	7	11	6.33	6	10	5.75	6	9	5.18	5	8	4.60	5	7	4.03	4	6	3.45	3
43	73	58.90	15	8.84	9	14	8.25	8	13	7.66	8	12	7.07	7	11	6.48	6	10	5.89	6	9	5.30	5	8	4.71	5	7	4.12	4	6	3.53	4
44	73	60.27	15	9.04	9	14	8.44	8	13	7.84	8	12	7.23	7	11	6.63	7	10	6.03	6	9	5.42	5	8	4.82	5	7	4.22	4	6	3.62	4

**Political Group Ready Reckoner**

No of Members of Group	No of Members on Council	% of Council	Committee of 15	Proportion on Cttee of 15	Act no of seats on cttee 15	Committee of 14	Proportion on Cttee of 14	Act no on cttee 14	Committee of 13	Proportion on cttee 13	Act no of cttee 13	Committee 12	Proportion on Cttee 12	Act no of seats on Cttee 12	Committee 11	Proportion on Committee 11	Act no of seats on Cttee 11	Committee of 10	Proportion on Cttee 10	Act no of seats on Cttee 10	Committee of 9	Proportion on Cttee 9	Act no of seats on Cttee 9	Committee of 8	Proportion on Cttee 8	Act no of seats on Cttee 8	Committee of 7	Proportion on Cttee 7	Act no of seats on Cttee (7)	Committee of 6	Proportion on Cttee 6	Act no on Cttee 6
45	73	61.64	15	9.25	9	14	8.63	9	13	8.01	8	12	7.40	7	11	6.78	7	10	6.16	6	9	5.55	6	8	4.93	5	7	4.32	4	6	3.70	4
46	73	63.01	15	9.45	9	14	8.82	9	13	8.19	8	12	7.56	8	11	6.93	7	10	6.30	6	9	5.67	6	8	5.04	5	7	4.41	4	6	3.78	4
47	73	64.38	15	9.66	10	14	9.01	9	13	8.37	8	12	7.73	8	11	7.08	7	10	6.44	6	9	5.79	6	8	5.15	5	7	4.51	5	6	3.86	4
48	73	65.75	15	9.86	10	14	9.21	9	13	8.55	9	12	7.89	8	11	7.23	7	10	6.58	7	9	5.92	6	8	5.26	5	7	4.60	5	6	3.95	4
49	73	67.12	15	10.07	10	14	9.40	9	13	8.73	9	12	8.05	8	11	7.38	7	10	6.71	7	9	6.04	6	8	5.37	5	7	4.70	5	6	4.03	4
50	73	68.49	15	10.27	10	14	9.59	10	13	8.90	9	12	8.22	8	11	7.53	8	10	6.85	7	9	6.16	6	8	5.48	5	7	4.79	5	6	4.11	4
51	73	69.86	15	10.48	10	14	9.78	10	13	9.08	9	12	8.38	8	11	7.68	8	10	6.99	7	9	6.29	6	8	5.59	6	7	4.89	5	6	4.19	4
52	73	71.23	15	10.68	11	14	9.97	10	13	9.26	9	12	8.55	9	11	7.84	8	10	7.12	7	9	6.41	6	8	5.70	6	7	4.99	5	6	4.27	4
53	73	72.60	15	10.89	11	14	10.16	10	13	9.44	9	12	8.71	9	11	7.99	8	10	7.26	7	9	6.53	7	8	5.81	6	7	5.08	5	6	4.36	4
54	73	73.97	15	11.10	11	14	10.36	10	13	9.62	10	12	8.88	9	11	8.14	8	10	7.40	7	9	6.66	7	8	5.92	6	7	5.18	5	6	4.44	4
55	73	75.34	15	11.30	11	14	10.55	11	13	9.79	10	12	9.04	9	11	8.29	8	10	7.53	8	9	6.78	7	8	6.03	6	7	5.27	5	6	4.52	5
56	73	76.71	15	11.51	12	14	10.74	11	13	9.97	10	12	9.21	9	11	8.44	8	10	7.67	8	9	6.90	7	8	6.14	6	7	5.37	5	6	4.60	5
57	73	78.08	15	11.71	12	14	10.93	11	13	10.15	10	12	9.37	9	11	8.59	9	10	7.81	8	9	7.03	7	8	6.25	6	7	5.47	5	6	4.68	5
58	73	79.45	15	11.92	12	14	11.12	11	13	10.33	10	12	9.53	10	11	8.74	9	10	7.95	8	9	7.15	7	8	6.36	6	7	5.56	6	6	4.77	5
59	73	80.82	15	12.12	12	14	11.32	11	13	10.51	11	12	9.70	10	11	8.89	9	10	8.08	8	9	7.27	7	8	6.47	6	7	5.66	6	6	4.85	5
60	73	82.19	15	12.33	12	14	11.51	12	13	10.68	11	12	9.86	10	11	9.04	9	10	8.22	8	9	7.40	7	8	6.58	7	7	5.75	6	6	4.93	5
61	73	83.56	15	12.53	13	14	11.70	12	13	10.86	11	12	10.03	10	11	9.19	9	10	8.36	8	9	7.52	8	8	6.68	7	7	5.85	6	6	5.01	5
62	73	84.93	15	12.74	13	14	11.89	12	13	11.04	11	12	10.19	10	11	9.34	9	10	8.49	8	9	7.64	8	8	6.79	7	7	5.95	6	6	5.10	5
63	73	86.30	15	12.95	13	14	12.08	12	13	11.22	11	12	10.36	10	11	9.49	9	10	8.63	9	9	7.77	8	8	6.90	7	7	6.04	6	6	5.18	5
64	73	87.67	15	13.15	13	14	12.27	12	13	11.40	11	12	10.52	11	11	9.64	10	10	8.77	9	9	7.89	8	8	7.01	7	7	6.14	6	6	5.26	5
65	73	89.04	15	13.36	13	14	12.47	12	13	11.58	12	12	10.68	11	11	9.79	10	10	8.90	9	9	8.01	8	8	7.12	7	7	6.23	6	6	5.34	5
66	73	90.41	15	13.56	14	14	12.66	13	13	11.75	12	12	10.85	11	11	9.95	10	10	9.04	9	9	8.14	8	8	7.23	7	7	6.33	6	6	5.42	5
67	73	91.78	15	13.77	14	14	12.85	13	13	11.93	12	12	11.01	11	11	10.10	10	10	9.18	9	9	8.26	8	8	7.34	7	7	6.42	6	6	5.51	6
68	73	93.15	15	13.97	14	14	13.04	13	13	12.11	12	12	11.18	11	11	10.25	10	10	9.32	9	9	8.38	8	8	7.45	7	7	6.52	7	6	5.59	6
69	73	94.52	15	14.18	14	14	13.23	13	13	12.29	12	12	11.34	11	11	10.40	10	10	9.45	9	9	8.51	9	8	7.56	8	7	6.62	7	6	5.67	6
70	73	95.89	15	14.38	14	14	13.42	13	13	12.47	12	12	11.51	12	11	10.55	11	10	9.59	10	9	8.63	9	8	7.67	8	7	6.71	7	6	5.75	6
71	73	97.26	15	14.59	15	14	13.62	14	13	12.64	13	12	11.67	12	11	10.70	11	10	9.73	10	9	8.75	9	8	7.78	8	7	6.81	7	6	5.84	6
72	73	98.63	15	14.79	15	14	13.81	14	13	12.82	13	12	11.84	12	11	10.85	11	10	9.86	10	9	8.88	9	8	7.89	8	7	6.90	7	6	5.92	6
73	73	100.00	15	15.00	15	14	14.00	14	13	13.00	13	12	12.00	12	11	11.00	11	10	10.00	10	9	9.00	9	8	8.00	8	7	7.00	7	6	6.00	6

**Political Group Ready Reckoner - Committees of 3 - 15**

No of Members of Group	No of Members on Council	% of Council	No of Members of Group	No of Members on Council	% of Council	Committee of 5	Proportion of seats on Cttee 5	Act no of seats on Cttee 5	Committee of 4	Proportion on Cttee 4	Act no of seats on Cttee 4	committee of 3	Proportion on cttee 3	Act no on cttee 3
1	73	1.37	1	73	1.37	5	0.07	0	4	0.05	0	3	0.04	0
2	73	2.74	2	73	2.74	5	0.14	0	4	0.11	0	3	0.08	0
3	73	4.11	3	73	4.11	5	0.21	0	4	0.16	0	3	0.12	0
4	73	5.48	4	73	5.48	5	0.27	0	4	0.22	0	3	0.16	0
5	73	6.85	5	73	6.85	5	0.34	0	4	0.27	0	3	0.21	0
6	73	8.22	6	73	8.22	5	0.41	0	4	0.33	0	3	0.25	0
7	73	9.59	7	73	9.59	5	0.48	0	4	0.38	0	3	0.29	0
8	73	10.96	8	73	10.96	5	0.55	1	4	0.44	0	3	0.33	0
9	73	12.33	9	73	12.33	5	0.62	1	4	0.49	0	3	0.37	0
10	73	13.70	10	73	13.70	5	0.68	1	4	0.55	1	3	0.41	0
11	73	15.07	11	73	15.07	5	0.75	1	4	0.60	1	3	0.45	0
12	73	16.44	12	73	16.44	5	0.82	1	4	0.66	1	3	0.49	0
13	73	17.81	13	73	17.81	5	0.89	1	4	0.71	1	3	0.53	1
14	73	19.18	14	73	19.18	5	0.96	1	4	0.77	1	3	0.58	1
15	73	20.55	15	73	20.55	5	1.03	1	4	0.82	1	3	0.62	1
16	73	21.92	16	73	21.92	5	1.10	1	4	0.88	1	3	0.66	1
17	73	23.29	17	73	23.29	5	1.16	1	4	0.93	1	3	0.70	1
18	73	24.66	18	73	24.66	5	1.23	1	4	0.99	1	3	0.74	1
19	73	26.03	19	73	26.03	5	1.30	1	4	1.04	1	3	0.78	1
20	73	27.40	20	73	27.40	5	1.37	1	4	1.10	1	3	0.82	1
21	73	28.77	21	73	28.77	5	1.44	1	4	1.15	1	3	0.86	1
22	73	30.14	22	73	30.14	5	1.51	2	4	1.21	1	3	0.90	1
23	73	31.51	23	73	31.51	5	1.58	2	4	1.26	1	3	0.95	1
24	73	32.88	24	73	32.88	5	1.64	2	4	1.32	1	3	0.99	1
25	73	34.25	25	73	34.25	5	1.71	2	4	1.37	1	3	1.03	1
26	73	35.62	26	73	35.62	5	1.78	2	4	1.42	1	3	1.07	1
27	73	36.99	27	73	36.99	5	1.85	2	4	1.48	1	3	1.11	1
28	73	38.36	28	73	38.36	5	1.92	2	4	1.53	2	3	1.15	1
29	73	39.73	29	73	39.73	5	1.99	2	4	1.59	2	3	1.19	1
30	73	41.10	30	73	41.10	5	2.05	2	4	1.64	2	3	1.23	1
31	73	42.47	31	73	42.47	5	2.12	2	4	1.70	2	3	1.27	1
32	73	43.84	32	73	43.84	5	2.19	2	4	1.75	2	3	1.32	1
33	73	45.21	33	73	45.21	5	2.26	2	4	1.81	2	3	1.36	1
34	73	46.58	34	73	46.58	5	2.33	2	4	1.86	2	3	1.40	1
35	73	47.95	35	73	47.95	5	2.40	2	4	1.92	2	3	1.44	1
36	73	49.32	36	73	49.32	5	2.47	2	4	1.97	2	3	1.48	1
37	73	50.68	37	73	50.68	5	2.53	3	4	2.03	2	3	1.52	2
38	73	52.05	38	73	52.05	5	2.60	3	4	2.08	2	3	1.56	2
39	73	53.42	39	73	53.42	5	2.67	3	4	2.14	2	3	1.60	2
40	73	54.79	40	73	54.79	5	2.74	3	4	2.19	2	3	1.64	2
41	73	56.16	41	73	56.16	5	2.81	3	4	2.25	2	3	1.68	2
42	73	57.53	42	73	57.53	5	2.88	3	4	2.30	2	3	1.73	2
43	73	58.90	43	73	58.90	5	2.95	3	4	2.36	2	3	1.77	2
44	73	60.27	44	73	60.27	5	3.01	3	4	2.41	2	3	1.81	2

Political Group Ready Reckoner - Committees of 3 - 15															
No of Members of Group	No of Members on Council	% of Council	No of Members of Group	No of Members on Council	% of Council	Committee of 5	Proportion of seats on Cttee 5	Act no of seats on Cttee 5	Committee of 4	Proportion on Cttee 4	Act no of seats on Cttee 4	committee of 3	Proportion on cttee 3	Act no on cttee 3	
45	73	61.64	45	73	61.64	5	3.08	3	4	2.47	2	3	1.85	2	
46	73	63.01	46	73	63.01	5	3.15	3	4	2.52	3	3	1.89	2	
47	73	64.38	47	73	64.38	5	3.22	3	4	2.58	3	3	1.93	2	
48	73	65.75	48	73	65.75	5	3.29	3	4	2.63	3	3	1.97	2	
49	73	67.12	49	73	67.12	5	3.36	3	4	2.68	3	3	2.01	2	
50	73	68.49	50	73	68.49	5	3.42	3	4	2.74	3	3	2.05	2	
51	73	69.86	51	73	69.86	5	3.49	3	4	2.79	3	3	2.10	2	
52	73	71.23	52	73	71.23	5	3.56	4	4	2.85	3	3	2.14	2	
53	73	72.60	53	73	72.60	5	3.63	4	4	2.90	3	3	2.18	2	
54	73	73.97	54	73	73.97	5	3.70	4	4	2.96	3	3	2.22	2	
55	73	75.34	55	73	75.34	5	3.77	4	4	3.01	3	3	2.26	2	
56	73	76.71	56	73	76.71	5	3.84	4	4	3.07	3	3	2.30	2	
57	73	78.08	57	73	78.08	5	3.90	4	4	3.12	3	3	2.34	2	
58	73	79.45	58	73	79.45	5	3.97	4	4	3.18	3	3	2.38	2	
59	73	80.82	59	73	80.82	5	4.04	4	4	3.23	3	3	2.42	2	
60	73	82.19	60	73	82.19	5	4.11	4	4	3.29	3	3	2.47	2	
61	73	83.56	61	73	83.56	5	4.18	4	4	3.34	3	3	2.51	3	
62	73	84.93	62	73	84.93	5	4.25	4	4	3.40	3	3	2.55	3	
63	73	86.30	63	73	86.30	5	4.32	4	4	3.45	3	3	2.59	3	
64	73	87.67	64	73	87.67	5	4.38	4	4	3.51	4	3	2.63	3	
65	73	89.04	65	73	89.04	5	4.45	4	4	3.56	4	3	2.67	3	
66	73	90.41	66	73	90.41	5	4.52	5	4	3.62	4	3	2.71	3	
67	73	91.78	67	73	91.78	5	4.59	5	4	3.67	4	3	2.75	3	
68	73	93.15	68	73	93.15	5	4.66	5	4	3.73	4	3	2.79	3	
69	73	94.52	69	73	94.52	5	4.73	5	4	3.78	4	3	2.84	3	
70	73	95.89	70	73	95.89	5	4.79	5	4	3.84	4	3	2.88	3	
71	73	97.26	71	73	97.26	5	4.86	5	4	3.89	4	3	2.92	3	
72	73	98.63	72	73	98.63	5	4.93	5	4	3.95	4	3	2.96	3	
73	73	100.00	73	73	100.00	5	5.00	5	4	4.00	4	3	3.00	3	



**Political Group Ready Reckoner Committees of 16 - 25**

No of Members of Group	No of Members on Council	% of Council	Committee of 16	Proportion on Cttee of 16	Act no of seats on cttee 16	Committee of 17	Proportion on Cttee of 17	Act no on cttee 17	Committee of 18	Proportion on cttee 18	Act no of cttee 18	Committee 19	Proportion on Cttee 19	Act no of seats on Cttee 19	Committee 20	Proportion on Committee 20	Act no of seats on Cttee 20	Committee of 21	Proportion on Cttee 21	Act no of seats on Cttee 21
1	73	1.37	16	0.22	0	17	0.23	0	18	0.25	0	19	0.26	0	20	0.27	0	21	0.29	0
2	73	2.74	16	0.44	0	17	0.47	0	18	0.49	0	19	0.52	1	20	0.55	1	21	0.58	1
3	73	4.11	16	0.66	1	17	0.70	1	18	0.74	1	19	0.78	1	20	0.82	1	21	0.86	1
4	73	5.48	16	0.88	1	17	0.93	1	18	0.99	1	19	1.04	1	20	1.10	1	21	1.15	1
5	73	6.85	16	1.10	1	17	1.16	1	18	1.23	1	19	1.30	1	20	1.37	1	21	1.44	1
6	73	8.22	16	1.32	1	17	1.40	1	18	1.48	1	19	1.56	2	20	1.64	2	21	1.73	2
7	73	9.59	16	1.53	2	17	1.63	2	18	1.73	2	19	1.82	2	20	1.92	2	21	2.01	2
8	73	10.96	16	1.75	2	17	1.86	2	18	1.97	2	19	2.08	2	20	2.19	2	21	2.30	2
9	73	12.33	16	1.97	2	17	2.10	2	18	2.22	2	19	2.34	2	20	2.47	2	21	2.59	3
10	73	13.70	16	2.19	2	17	2.33	2	18	2.47	2	19	2.60	3	20	2.74	3	21	2.88	3
11	73	15.07	16	2.41	2	17	2.56	3	18	2.71	3	19	2.86	3	20	3.01	3	21	3.16	3
12	73	16.44	16	2.63	3	17	2.79	3	18	2.96	3	19	3.12	3	20	3.29	3	21	3.45	3
13	73	17.81	16	2.85	3	17	3.03	3	18	3.21	3	19	3.38	3	20	3.56	4	21	3.74	4
14	73	19.18	16	3.07	3	17	3.26	3	18	3.45	3	19	3.64	4	20	3.84	4	21	4.03	4
15	73	20.55	16	3.29	3	17	3.49	3	18	3.70	4	19	3.90	4	20	4.11	4	21	4.32	4
16	73	21.92	16	3.51	4	17	3.73	4	18	3.95	4	19	4.16	4	20	4.38	4	21	4.60	5
17	73	23.29	16	3.73	4	17	3.96	4	18	4.19	4	19	4.42	4	20	4.66	5	21	4.89	5
18	73	24.66	16	3.95	4	17	4.19	4	18	4.44	4	19	4.68	5	20	4.93	5	21	5.18	5
19	73	26.03	16	4.16	4	17	4.42	4	18	4.68	5	19	4.95	5	20	5.21	5	21	5.47	5
20	73	27.40	16	4.38	4	17	4.66	5	18	4.93	5	19	5.21	5	20	5.48	5	21	5.75	6
21	73	28.77	16	4.60	5	17	4.89	5	18	5.18	5	19	5.47	5	20	5.75	6	21	6.04	6
22	73	30.14	16	4.82	5	17	5.12	5	18	5.42	5	19	5.73	6	20	6.03	6	21	6.33	6
23	73	31.51	16	5.04	5	17	5.36	5	18	5.67	6	19	5.99	6	20	6.30	6	21	6.62	7
24	73	32.88	16	5.26	5	17	5.59	6	18	5.92	6	19	6.25	6	20	6.58	7	21	6.90	7
25	73	34.25	16	5.48	5	17	5.82	6	18	6.16	6	19	6.51	7	20	6.85	7	21	7.19	7
26	73	35.62	16	5.70	6	17	6.05	6	18	6.41	6	19	6.77	7	20	7.12	7	21	7.48	7
27	73	36.99	16	5.92	6	17	6.29	6	18	6.66	7	19	7.03	7	20	7.40	7	21	7.77	8
28	73	38.36	16	6.14	6	17	6.52	7	18	6.90	7	19	7.29	7	20	7.67	8	21	8.05	8
29	73	39.73	16	6.36	6	17	6.75	7	18	7.15	7	19	7.55	8	20	7.95	8	21	8.34	8
30	73	41.10	16	6.58	7	17	6.99	7	18	7.40	7	19	7.81	8	20	8.22	8	21	8.63	9
31	73	42.47	16	6.79	7	17	7.22	7	18	7.64	8	19	8.07	8	20	8.49	8	21	8.92	9
32	73	43.84	16	7.01	7	17	7.45	7	18	7.89	8	19	8.33	8	20	8.77	9	21	9.21	9
33	73	45.21	16	7.23	7	17	7.68	8	18	8.14	8	19	8.59	9	20	9.04	9	21	9.49	9
34	73	46.58	16	7.45	7	17	7.92	8	18	8.38	8	19	8.85	9	20	9.32	9	21	9.78	10
35	73	47.95	16	7.67	8	17	8.15	8	18	8.63	9	19	9.11	9	20	9.59	10	21	10.07	10
36	73	49.32	16	7.89	8	17	8.38	8	18	8.88	9	19	9.37	9	20	9.86	10	21	10.36	10
37	73	50.68	16	8.11	8	17	8.62	9	18	9.12	9	19	9.63	10	20	10.14	10	21	10.64	11
38	73	52.05	16	8.33	8	17	8.85	9	18	9.37	9	19	9.89	10	20	10.41	10	21	10.93	11
39	73	53.42	16	8.55	9	17	9.08	9	18	9.62	10	19	10.15	10	20	10.68	11	21	11.22	11
40	73	54.79	16	8.77	9	17	9.32	9	18	9.86	10	19	10.41	10	20	10.96	11	21	11.51	12

41	73	56.16	16	8.99	9	17	9.55	10	18	10.11	10	19	10.67	11	20	11.23	11	21	11.79	12
42	73	57.53	16	9.21	9	17	9.78	10	18	10.36	10	19	10.93	11	20	11.51	12	21	12.08	12
43	73	58.90	16	9.42	9	17	10.01	10	18	10.60	11	19	11.19	11	20	11.78	12	21	12.37	12
44	73	60.27	16	9.64	10	17	10.25	10	18	10.85	11	19	11.45	11	20	12.05	12	21	12.66	13
45	73	61.64	16	9.86	10	17	10.48	10	18	11.10	11	19	11.71	12	20	12.33	12	21	12.95	13
46	73	63.01	16	10.08	10	17	10.71	11	18	11.34	11	19	11.97	12	20	12.60	13	21	13.23	13
47	73	64.38	16	10.30	10	17	10.95	11	18	11.59	12	19	12.23	12	20	12.88	13	21	13.52	14
48	73	65.75	16	10.52	11	17	11.18	11	18	11.84	12	19	12.49	12	20	13.15	13	21	13.81	14
49	73	67.12	16	10.74	11	17	11.41	11	18	12.08	12	19	12.75	13	20	13.42	13	21	14.10	14
50	73	68.49	16	10.96	11	17	11.64	12	18	12.33	12	19	13.01	13	20	13.70	14	21	14.38	14
51	73	69.86	16	11.18	11	17	11.88	12	18	12.58	13	19	13.27	13	20	13.97	14	21	14.67	15
52	73	71.23	16	11.40	11	17	12.11	12	18	12.82	13	19	13.53	14	20	14.25	14	21	14.96	15
53	73	72.60	16	11.62	12	17	12.34	12	18	13.07	13	19	13.79	14	20	14.52	15	21	15.25	15
54	73	73.97	16	11.84	12	17	12.58	13	18	13.32	13	19	14.05	14	20	14.79	15	21	15.53	16
55	73	75.34	16	12.05	12	17	12.81	13	18	13.56	14	19	14.32	14	20	15.07	15	21	15.82	16
56	73	76.71	16	12.27	12	17	13.04	13	18	13.81	14	19	14.58	15	20	15.34	15	21	16.11	16
57	73	78.08	16	12.49	12	17	13.27	13	18	14.05	14	19	14.84	15	20	15.62	16	21	16.40	16
58	73	79.45	16	12.71	13	17	13.51	14	18	14.30	14	19	15.10	15	20	15.89	16	21	16.68	17
59	73	80.82	16	12.93	13	17	13.74	14	18	14.55	15	19	15.36	15	20	16.16	16	21	16.97	17
60	73	82.19	16	13.15	13	17	13.97	14	18	14.79	15	19	15.62	16	20	16.44	16	21	17.26	17
61	73	83.56	16	13.37	13	17	14.21	14	18	15.04	15	19	15.88	16	20	16.71	17	21	17.55	18
62	73	84.93	16	13.59	14	17	14.44	14	18	15.29	15	19	16.14	16	20	16.99	17	21	17.84	18
63	73	86.30	16	13.81	14	17	14.67	15	18	15.53	16	19	16.40	16	20	17.26	17	21	18.12	18
64	73	87.67	16	14.03	14	17	14.90	15	18	15.78	16	19	16.66	17	20	17.53	18	21	18.41	18
65	73	89.04	16	14.25	14	17	15.14	15	18	16.03	16	19	16.92	17	20	17.81	18	21	18.70	19
66	73	90.41	16	14.47	14	17	15.37	15	18	16.27	16	19	17.18	17	20	18.08	18	21	18.99	19
67	73	91.78	16	14.68	15	17	15.60	16	18	16.52	17	19	17.44	17	20	18.36	18	21	19.27	19
68	73	93.15	16	14.90	15	17	15.84	16	18	16.77	17	19	17.70	18	20	18.63	19	21	19.56	20
69	73	94.52	16	15.12	15	17	16.07	16	18	17.01	17	19	17.96	18	20	18.90	19	21	19.85	20
70	73	95.89	16	15.34	15	17	16.30	16	18	17.26	17	19	18.22	18	20	19.18	19	21	20.14	20
71	73	97.26	16	15.56	16	17	16.53	17	18	17.51	18	19	18.48	18	20	19.45	19	21	20.42	20
72	73	98.63	16	15.78	16	17	16.77	17	18	17.75	18	19	18.74	19	20	19.73	20	21	20.71	21
73	73	100.00	16	16.00	16	17	17.00	17	18	18.00	18	19	19.00	19	20	20.00	20	21	21.00	21

Committee of 22	Proportion on Cttee 22	Act no of seats on Cttee 22	Committee of 23	Proportion on Cttee 23	Act no of seats on Cttee 23	Committee of 24	Proportion on Cttee 24	Act no of seats on Cttee 24	Committee of 25	Proportion on Cttee 25	Act no on Cttee 25
22	0.30	0	23	0.32	0	24	0.33	0	25	0.34	0
22	0.60	1	23	0.63	1	24	0.66	1	25	0.68	1
22	0.90	1	23	0.95	1	24	0.99	1	25	1.03	1
22	1.21	1	23	1.26	1	24	1.32	1	25	1.37	1
22	1.51	2	23	1.58	2	24	1.64	2	25	1.71	2
22	1.81	2	23	1.89	2	24	1.97	2	25	2.05	2
22	2.11	2	23	2.21	2	24	2.30	2	25	2.40	2
22	2.41	2	23	2.52	3	24	2.63	3	25	2.74	3
22	2.71	3	23	2.84	3	24	2.96	3	25	3.08	3
22	3.01	3	23	3.15	3	24	3.29	3	25	3.42	3
22	3.32	3	23	3.47	3	24	3.62	4	25	3.77	4
22	3.62	4	23	3.78	4	24	3.95	4	25	4.11	4
22	3.92	4	23	4.10	4	24	4.27	4	25	4.45	4
22	4.22	4	23	4.41	4	24	4.60	5	25	4.79	5
22	4.52	5	23	4.73	5	24	4.93	5	25	5.14	5
22	4.82	5	23	5.04	5	24	5.26	5	25	5.48	5
22	5.12	5	23	5.36	5	24	5.59	6	25	5.82	6
22	5.42	5	23	5.67	6	24	5.92	6	25	6.16	6
22	5.73	6	23	5.99	6	24	6.25	6	25	6.51	7
22	6.03	6	23	6.30	6	24	6.58	7	25	6.85	7
22	6.33	6	23	6.62	7	24	6.90	7	25	7.19	7
22	6.63	7	23	6.93	7	24	7.23	7	25	7.53	8
22	6.93	7	23	7.25	7	24	7.56	8	25	7.88	8
22	7.23	7	23	7.56	8	24	7.89	8	25	8.22	8
22	7.53	8	23	7.88	8	24	8.22	8	25	8.56	9
22	7.84	8	23	8.19	8	24	8.55	9	25	8.90	9
22	8.14	8	23	8.51	9	24	8.88	9	25	9.25	9
22	8.44	8	23	8.82	9	24	9.21	9	25	9.59	10
22	8.74	9	23	9.14	9	24	9.53	10	25	9.93	10
22	9.04	9	23	9.45	9	24	9.86	10	25	10.27	10
22	9.34	9	23	9.77	10	24	10.19	10	25	10.62	11
22	9.64	10	23	10.08	10	24	10.52	11	25	10.96	11
22	9.95	10	23	10.40	10	24	10.85	11	25	11.30	11
22	10.25	10	23	10.71	11	24	11.18	11	25	11.64	12
22	10.55	11	23	11.03	11	24	11.51	12	25	11.99	12
22	10.85	11	23	11.34	11	24	11.84	12	25	12.33	12
22	11.15	11	23	11.66	12	24	12.16	12	25	12.67	13
22	11.45	11	23	11.97	12	24	12.49	12	25	13.01	13
22	11.75	12	23	12.29	12	24	12.82	13	25	13.36	13
22	12.05	12	23	12.60	13	24	13.15	13	25	13.70	14

22	12.36	12	23	12.92	13	24	13.48	13	25	14.04	14
22	12.66	13	23	13.23	13	24	13.81	14	25	14.38	14
22	12.96	13	23	13.55	14	24	14.14	14	25	14.73	15
22	13.26	13	23	13.86	14	24	14.47	14	25	15.07	15
22	13.56	14	23	14.18	14	24	14.79	15	25	15.41	15
22	13.86	14	23	14.49	14	24	15.12	15	25	15.75	16
22	14.16	14	23	14.81	15	24	15.45	15	25	16.10	16
22	14.47	14	23	15.12	15	24	15.78	16	25	16.44	16
22	14.77	15	23	15.44	15	24	16.11	16	25	16.78	17
22	15.07	15	23	15.75	16	24	16.44	16	25	17.12	17
22	15.37	15	23	16.07	16	24	16.77	17	25	17.47	17
22	15.67	16	23	16.38	16	24	17.10	17	25	17.81	18
22	15.97	16	23	16.70	17	24	17.42	17	25	18.15	18
22	16.27	16	23	17.01	17	24	17.75	18	25	18.49	18
22	16.58	17	23	17.33	17	24	18.08	18	25	18.84	19
22	16.88	17	23	17.64	18	24	18.41	18	25	19.18	19
22	17.18	17	23	17.96	18	24	18.74	19	25	19.52	20
22	17.48	17	23	18.27	18	24	19.07	19	25	19.86	20
22	17.78	18	23	18.59	19	24	19.40	19	25	20.21	20
22	18.08	18	23	18.90	19	24	19.73	20	25	20.55	21
22	18.38	18	23	19.22	19	24	20.05	20	25	20.89	21
22	18.68	19	23	19.53	20	24	20.38	20	25	21.23	21
22	18.99	19	23	19.85	20	24	20.71	21	25	21.58	22
22	19.29	19	23	20.16	20	24	21.04	21	25	21.92	22
22	19.59	20	23	20.48	20	24	21.37	21	25	22.26	22
22	19.89	20	23	20.79	21	24	21.70	22	25	22.60	23
22	20.19	20	23	21.11	21	24	22.03	22	25	22.95	23
22	20.49	20	23	21.42	21	24	22.36	22	25	23.29	23
22	20.79	21	23	21.74	22	24	22.68	23	25	23.63	24
22	21.10	21	23	22.05	22	24	23.01	23	25	23.97	24
22	21.40	21	23	22.37	22	24	23.34	23	25	24.32	24
22	21.70	22	23	22.68	23	24	23.67	24	25	24.66	25
22	22.00	22	23	23.00	23	24	24.00	24	25	25.00	25

## County Council – 18<sup>th</sup> May, 2017

### Appointment of Shire Committees.

In accordance with Section 4, Rule 4.17.4 the Council is required to appoint Members to the Shire Committees following the ordinary election of Councillors. Subject to any changes in membership or legislation or the Council's Constitution these appointments will continue until the next ordinary elections of councillors in 2022.

The members for each Shire are set out below:

#### Montgomeryshire – 34:

Electoral Division	Member
Banwy	Alexander, Myfanwy
Berriew	Davies, Dai
Blaen Hafren	Davies, Phyl
Caersws	George, Les
Churchstoke	Jones, Michael J
Dolforwyn	Pugh, Gareth
Forden	Corfield, Linda
Glantwymyn	Vaughan, Elwyn
Guilsfield	Jones, David
Kerry	Roberts-Jones, Kath
Llanbrynmair	Jones-Poston, Diane
Llandinam	Lewis, Karl
Llandrinio	Roberts, Lucy
Llandysilio	Jones, Arwel
Llanfair Caereinion	Jones, Gareth
Llanfihangel	Jones, Emyr
Llanfyllin	Lewis, Peter
Llanidloes	Morgan, Gareth
Llanrhaeadr-ym-Mochnant / Llansilin	Davies, Aled
Llansanffraid	Thomas, Gwynfor
Llanwddyn	Davies, Bryn
Machynlleth	Williams, Mike
Meifod	Wilkinson, Jonathan
Montgomery	Hayes, Stephen
Newtown Central	Selby, David
Newtown East	Jones, Joy
Newtown Llanllwchaiarn North	Rowlands, Daniel
Newtown Llanllwchaiarn West	Barnes, Mark
Newtown South	Morrison, Neil
Rhiwcynon	Hulme, Heulwen
Trewern	Jenner, Amanda
Welshpool Castle	Pritchard, Phil
Welshpool Gungrog	Jump, Francesca
Welshpool Llanerchuddol	Breeze, Graham

**Radnorshire – 15:**

<b>Electoral Division</b>	<b>Member</b>
Beguildy	Powell, Rachel
Disserth and Trecoed	Williams, Gwilym
Glasbury	Gibson-Watt, James
Knighton	Williams, Ange
Llanbadarn Fawr	Weale, Martin
Llandrindod East / West	Williams, Jon
Llandrindod North	Price, Gary
Llandrindod South	Roberts, Peter
Llanelwedd	Mackenzie, Maureen
Llangunllo	Lewis, Hywel
Llanyre	Mills, Claire
Nantmel	Evans, David
Presteigne	Baynham, Beverley
Rhayader	Curry, Kelvyn
Old Radnor	Jones, E Michael

**Brecknockshire – 24:**

<b>Electoral Division</b>	<b>Member</b>
Aber-craf	Williams, Sarah
Bronllys	Laurie-Parry, Karen
Builth Wells	Pugh, Jeremy
Bwlch	Silk, Kathryn
Crickhowell	Morris, John
Cwm-twrch	Davies, Sandra
Felinfach	Williams, Roger
Gwernyfed	Evans, James
Hay	Ratcliffe, Gareth
Llanafanfawr	Price, David
Llangattock	Charlton, Jackie
Llangors	Durrant, Emily
Llangynidr	Harris, Rosemarie
Llanwrtyd Wells	Van-Rees, Tim
Maescar / Llywel	Roderick, Edwin
St. David Within	Meredith, David
St. John	Dorrance, Matthew
St. Mary	Lewis, Sarah
Talgarth	Powell, William
Talybont-on-Usk	Fitzpatrick, Liam
Tawe-Uchaf	Thomas, David
Ynyscedwyn	McNicholas, Susan
Yscir	Vacancy
Ystradgynlais	Williams, Huw

## CYNGOR SIR POWYS COUNTY COUNCIL.

County Council – 18<sup>th</sup> May, 2017**Arrangements to fill one vacancy arising from the completion of a term of office of an Independent (Lay) Member on the Standards Committee****1. Forthcoming Vacancy on the Standards Committee.**

- 1.1 The term of office of an Independent Member of the Standards Committee, Mrs Susan Jarman, ends on 24<sup>th</sup> October, 2017. Mrs Jarman will have completed the maximum two terms of office permitted, and is therefore not eligible for re-appointment.
- 1.2 The County Council will therefore need to undertake an appointment process for a new Independent Member to replace Mrs Jarman in accordance with the Standards Committees (Wales) Regulations 2001 (as amended). The Regulations and the Constitution provide that Independent Members are appointed for not less than 4 years and not more than 6 years and the convention has been to appoint for a 6 year term. Approval is sought from the County Council for officers to commence the process as from June 2017.
- 1.3 The starting point under the regulations is a requirement for the Council to publish an advertisement in not less than two newspapers (which are not published by the Council) circulating within Powys advising local government electors that the Council is seeking to appoint an independent (lay) member to its Standards Committee. Such advertisement may also, if the Council considers appropriate, notify electors:
  - (a) that the chairperson and vice-chairperson of the Standards Committee are elected from independent (lay) persons; and
  - (b) the qualities and experience that may be required of independent (lay) members serving on the Standards Committee.
- 1.4 Additionally the Council can also publish such advertisement in any newspaper that it publishes or online. It is intended to publish information on the Council's website.
- 1.5 A suggested draft newspaper advertisement based on the one used on the last occasion is attached as **Appendix 6A** which will appear in the County Times and the Brecon and Radnor Express. Other news releases will also be made referring to the information on the Council's website.
- 1.6 The Council is also required under the regulations to:
  - (a) Establish criteria for the appointment of independent members to its Standards Committee, and
  - (b) Publish those criteria in the newspaper advertisement referred to above.

- 1.7 A draft set of criteria (based on that used on the last occasion) is attached as **Appendix 6B** .
- 1.8 The regulations further stipulate that the Council must establish a Panel to:
- (a) Consider every application received;
  - (b) Apply the criteria established in considering applications;
  - (c) Make recommendations to the County Council in relation to applications.
- N.B.** Appointments of Independent (Lay) members must be made by the County Council which must have regard to the recommendations of the Panel.
- 1.9 The previous practice of such Panels has been to invite applicants to attend before the Panel for interview. There may also be need to consider a shortlisting stage in the event of there being a number of applicants.
- 1.10 The regulations go on to provide that a Panel established by the Council must not consist of more than 5 panel members one of whom must be a “lay panel member” and one of whom must be a member of a community council. In this context “lay panel member” means someone who is not or has not been a County Councillor and is not or has not been an independent member of the Standards Committee .
- 1.11 Based upon the composition of panels established previously it is suggested that the panel on this occasion comprises the following:
- Lay Panel Member (Who normally Chairs the Panel) – Lord Lieutenant or the High Sheriff.
  - Chairman of the Standards Committee.
  - Independent ‘Lay’ Member of the Standards Committee.
  - 1 County Council representative from the Standards Committee – to be selected by the Standards Committee
  - 1 Town / Community Council representative from the Community Standards Sub-Committee – to be selected by the Sub-Committee
- 1.12 In the event of the non-availability of any member of the Panel it is suggested in accordance with past practice that the function of appointing a substitute be delegated to the Monitoring Officer in consultation with the Chairman of the County Council and the Chairman of the Standards Committee.
- 1.13 A provisional timetable for the appointment process in this connection is set out in **Appendix 6C** and is recommended for adoption by the County Council. It will be observed that this timetable anticipates that the County Council will make the formal appointment of a new Independent (Lay) Member to the Standards Committee at its Meeting in January, 2018.
- 1.14 Given the obvious need to attract the widest interest and encourage as many suitable candidates as possible to apply it is suggested that the Chair and Vice Chair of the Standards Committee be authorised to take such steps as appear necessary to them to achieve these objectives. This to include (but not be limited to) the power to (i) add to and modify the contents of the newspaper notice (subject to



compliance with the regulations); (ii) undertake additional advertising/awareness raising steps; and (iii) produce additional literature/promotional material.

**JOIN OUR STANDARDS COMMITTEE**

The Council has a vacancy for an Independent (Lay) Member and is looking for a person who would be interested in joining the Standards Committee.

You would join four County Councillors and four other Independent (Lay) Members on the 9 person Standards Committee. You would also sit on the Standards Community Sub-Committee dealing with standards issues relating to all the town and community councils in Powys.

Independent (Lay) Members receive a co-optees allowance of £99 for a half day or £198 for a whole day. Travel expenses may also be claimed.

Further details are obtainable on the Powys County Council website: [www.powys.gov.uk](http://www.powys.gov.uk) or to find about more about the role of the Standards Committee and obtain an application form contact:

Elizabeth Patterson (Clerk to the Standards Committee)  
Powys County Council  
Llandrindod Wells  
Powys  
LD1 5LG  
Tel (01597) 826980

e-mail: [elizabeth.patterson@powys.gov.uk](mailto:elizabeth.patterson@powys.gov.uk)

The deadline for receipt of application is 6<sup>th</sup> October 2017.



## CYNGOR SIR POWYS COUNTY COUNCIL

### STANDARDS COMMITTEE

#### Criteria for the Appointment of Independent (Lay) Members

1. An interest in seeking to uphold and promote high ethical standards in local government.
2. Candidates should be able to demonstrate the following qualities:-
  - (a) good character;
  - (b) understanding and communication skills;
  - (c) social awareness, including an understanding of local communities within Powys;
  - (d) maturity and sound temperament;
  - (e) sound judgement.
3. Members of the Standards Committee must be able to give a commitment to serve on the Committee and its Sub-Committee as required.
4. Some knowledge of local authority or public sector business, or knowledge or experience gained within a regulatory or ethical standard area, would be an advantage.
5. The following are not eligible to serve as Independent (Lay) Members of the Standards Committee by virtue of regulations made by the National Assembly for Wales :-
  - (i) a councillor, officer, or the spouse of a councillor or officer, of Powys County Council, any other Welsh county council, a Welsh National Park Authority, or a Fire Authority or Town or Community Council in Wales.\* N.B. 'Officers' includes all staff of one of these authorities including teaching staff.
  - (ii) any person who was previously a member or officer of Powys County Council (post 1996).
  - (iii) any person who, within the previous 12 months, was a member or officer of any other Welsh county council, or a Welsh Fire Authority.

\*Town and Community Councillors are welcome to apply but would be required to resign from their Town or Community Council role if appointed as an Independent Member.

Provisional Timetable for Appointments Panel 2017

Agree process at Council	Thur	18 <sup>th</sup> May 2017
Delegate appointment of Stds Cttee Panel Members	Wed	4 <sup>th</sup> October 2017
Red Kite digital copy – when link to internet is available		First week of month
Press Notice to papers	Fri	8 <sup>th</sup> Sept 2017
Notice in the papers (2 papers)		14 <sup>th</sup> /15 <sup>th</sup> Sept 2017
News release and publication on the Council's website / social media	w/c	14 <sup>th</sup> /15 <sup>th</sup> Sept 2017
Re-issue of press release (if necessary)	w/c	29 <sup>th</sup> Sept 2017
Closing date for applications	Fri	6 <sup>th</sup> Oct 2017
Shortlisting (left longer after closing date to give time to copy pack for selection panel)		23 <sup>rd</sup> - 27 <sup>th</sup> Oct
Panel Sitting	w/c	6 <sup>th</sup> Nov 2017
County Council to confirm appointment (and commencement of term of office)		TBC January 2018

Term of office of Mrs S Jarman finishes 24<sup>th</sup> October 2017

The term of office of the new Independent (Lay) Member starts in January, 2018

### Political Balance Appointments to Brecon Beacons National Park Committee

1. The Brecon Beacons National Park Authority (BBNP) comprises 24 members; 8 nominees of the Assembly and 16 appointees from constituent Local Authorities.
2. The Local Authorities appointing to the BBNP are as follows:-

<u>Authority</u>	<u>Number of Members Appointed</u>
Powys	8
Blaenau Gwent	1
Carmarthenshire	2
Merthyr Tydfil	1
Monmouthshire	2
Rhondda Cynon Taff	1
Torfaen	1
	<b>16</b>

3. The BBNP itself is not required under the Local Government and Housing Act 1989 to be politically balanced but Local Authorities appointing to it must make appointments which are politically balanced.
4. As a “Body” to which the 1989 Act political balance regime applies the Council is required to undertake the same review, allocation of seats and appointments process as undertaken for its own committees.
5. Whilst the Environment Act 1995 provides that a Council “shall have regard to the desirability of appointing Members of the Council who represent electoral divisions situated wholly or partly within the relevant Park” the Local Government and Housing Act 1989 requires that appointments by Local Authorities must be politically balanced.
6. The Minister has asked Local Authorities to have regard to the attached protocol when making appointments to National Park Authorities.
7. This protocol, however, does acknowledge that meeting the political balance requirements may constrain how far the principles in the protocol can be fully applied.
8. The allocation of the 8 seats on the National Park to the Political Groups in order to satisfy the political balance requirements will be undertaken as though the allocation were in respect of an 8 Member committee.
9. The outcome of that exercise and the identity of the 8 individual Members nominated to sit on the National Park Authority by their respective Groups is set out in the report. The Council is requested to make the allocation of seats and individual appointments in accordance with the report.

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**CYNGOR SIR POWYS COUNTY COUNCIL.****18 MAY 2017****REPORT AUTHOR: Principal Elections Officer****SUBJECT: Trefeglwys Community Council  
No Candidates Standing Validly Nominated**

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**REPORT FOR: Decision**

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**Introduction**

Following the ordinary elections held on the 4 May 2017, no candidates came forward to stand for election. Therefore at the close of nominations, all 10 seats remain vacant on the Community Council and the Council is no longer able to function without a quorum. The quorum is 4, being one third of the total number of members of the council, but with the qualification that it in no event must the quorum be less than three.

Under the Local Government Act 1972 Section 91, where there are so many vacancies in the office of community councillor that the community council is unable to act, Powys County Council as the Principal Council may by order appoint persons to fill all or any of the vacancies until other councillors are elected and take up office.

Under the Representation of the People Act 1983 Section 39(4) if any difficulty arises with respect to an election of community councillors or to the first meeting of a community council after an ordinary election of community councillors or if a community council is not properly constituted for any reason, the Principal Council may by order make any appointment or do anything that appears to it necessary or expedient for the proper holding of such an election or meeting and properly constituting the community council and may if it appears to it necessary direct the holding of an election or meeting and fix the date for it.

The first meeting of Trefeglwys Community Council, required to be held by virtue of the Local Government Act 1972 Schedule 12 Part IV Paragraph 23(2) has not yet taken place.

**Proposal**

To appoint temporary councillors to act as a community councillors until the first meeting of Trefeglwys Community Council or until a sufficient number of elected community councillors have taken up office. County Councillors of Blaen Hafren, Caersws, Llanidloes and Llandinam have agreed to act as such temporary members. A copy of the proposed Order is attached as Appendix A.

To hold an election to Trefeglwys Community Council on the 29 June 2017.

To modify the requirement in the Local Government Act 1972 Schedule 12 Part IV Paragraph 23(2) (that the first meeting of the community council shall be held on or within 14 days after the day on which the councillors elected at the ordinary election take office) to secure that the first such meeting of Trefeglwys Community Council shall be held by the 13 July 2017.

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
To make the Trefeglwys Community Council (Removal of Difficulty) Order 2017 as set out in Appendix A to the report.	To enable the said Community Council to function in the interim period before the elections on 29 June 2017.

<b>Person(s) To Action Decision:</b>	<b>Sandra Matthews, Principal Elections Officer</b>
<b>Date By When Decision To Be Actioned:</b>	<b>Immediately</b>

<b>Relevant Policy (ies):</b>			
<b>Within Policy:</b>	<b>Y</b>	<b>Within Budget:</b>	<b>Y</b>

<b>Contact Officer Name:</b>	<b>Tel:</b>	<b>Fax:</b>	<b>Email:</b>
Sandra Matthews	01597 826747	01597 826220	sandram@powys.gov.uk

<b>Relevant Portfolio Member(s):</b>	
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<b>Relevant Local Member(s):</b>	<b>County Councillor Phyl Davies</b>
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**Background Papers used to prepare Report:**



**POWYS COUNTY COUNCIL  
LOCAL GOVERNMENT ACT 1972 SECTION 91  
Representation of the People Act 1983 Section 39(4)  
Trefeglwys Community Council (Removal of Difficulty) Order 2017**

**1. Background**

- 1.1** Following the close of nominations on 4 April for the ordinary elections held on the 4 May 2017, no candidates stood validly nominated leaving Trefeglwys Community Council unable to operate.
- 1.2** Under the Local Government Act 1972 Section 91, where there are so many vacancies in the office of community councillor that the community council is unable to act, Powys County Council (hereinafter referred to as "The Council") as the principal council may by order appoint persons to fill all or any of the vacancies until other councillors are elected and take up office.
- 1.3** Under the Representation of the People Act 1983 Section 39(4) if any difficulty arises with respect to an election of community councillors or to the first meeting of a community council after an ordinary election of community councillors or if a community council is not properly constituted for any reason, the Council may by order make any appointment or do anything that appears to it necessary or expedient for the proper holding of such an election or meeting and properly constituting the community council and may if it appears to it necessary direct the holding of an election or meeting and fix the date for it.
- 1.4** The first meeting of Trefeglwys Community Council required to be held by virtue of the Local Government Act 1972 Schedule 12 Part IV Paragraph 23(2) has not yet taken place.

**2 Operative provisions**

- 2.1** Powys County Council, pursuant to the [Local Government Act 1972 Section 91](#) and the [Representation of the People Act 1983 Section 39\(4\)](#), makes the following Order:

The following persons are appointed to act as community councillor until the first meeting of Trefeglwys Community Council, after the 29 June 2017 or until a sufficient number of elected community councillors have taken up office, whichever shall be the later:

County Councillor Phyl Davies, 20 Smithfield Street, Llanidloes, Powys  
County Councillor Les George, The Mill, Pontdolgoch Caersws, Powys  
County Councillor Gareth Morgan, Severn View, China Street, Llanidloes  
County Councillor Robert Lewis, Church House, Llanmerewig, Powys

- 2.2** Elections to Trefeglwys Community Council shall be held on the 29 June 2017.
- 2.3** The requirement in the Local Government Act 1972 Schedule 12 Part IV Paragraph 23(2) (that the first meeting of the community council shall be held on or within 14 days after the day on which the councillors elected at the ordinary election take office) is modified to secure that the first such meeting of Trefeglwys Community Council shall be held on or by the 13 July 2017.

## Appendix A

**2.4** This Order comes into force on the date given below.

Dated the 19 May 2017

*(seal of council)*  
*(signature of proper officer)*

**CYNGOR SIR POWYS COUNTY COUNCIL.****COUNTY COUNCIL ANNUAL MEETING  
18<sup>th</sup> May 2017****REPORT AUTHOR: Strategic Director- Resources****SUBJECT: Members' Salaries, Allowances and Expenses**

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**REPORT FOR: Decision**

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**1. Purpose and Reason for Report**

- 1.1 To consider and make decisions in connection with the salaries, allowances and fees that are payable to Members and Co-Opted Members of the Council in accordance with statute, regulations and annual report of the Independent Remuneration Panel for Wales (IRPW).

**2. Background**

- 2.1 Part 8 (sections 141 to 160) and schedules 2 & 3 of the Local Government (Wales) Measure 2011 (the Measure) set out the arrangements for the payments and pensions for Members of relevant authorities such as Powys County Council and the functions and responsibilities of the IRPW.
- 2.2 The IRPW produced its annual report for 2017/18 in February of this year (the IRPW Report) and this prescribes the actual level of payments to Members. The IRPW Report can be accessed at [www.remunerationpanelwales.org.uk](http://www.remunerationpanelwales.org.uk)
- 2.3 For the previous 2 years, the IRPW Panel decided that given the continuing constraints on local government spending there would be no increase in remuneration. However, the IRPW Panel has this year decided that a modest uplift to the basic salary of £100, which is 0.75%, effective from 9<sup>th</sup> May 2017.
- 2.4 The IRPW Regulations require all Councils to produce annually a Schedule of Member Remuneration (the Schedule of Member Remuneration) which in essence is a list setting out a Council's decisions in respect of payments to be made during the municipal year to all Members and Co-Opted Members of the Council.
- 2.5 The Schedule of Member Remuneration must be produced no later than 4 weeks following the annual meeting of the Council. The IRPW Regulations also requires that as soon as practicable after determining

its Schedule of Remuneration for the year and in any event no later than 31<sup>st</sup> July the Council must make arrangements for the schedule's publication.

- 2.6 The following paragraphs of this report set out the main elements and details relating to the payment of prescribed salaries, allowances and fees to Members and Co-Opted Members of Powys County Council for the municipal year 2017/18 in accordance with statute, the IRPW Report and the IRPW Regulations and include details of what are effectively current arrangements arising out of decisions previously taken by Council which continue in force and which Council is asked to formally endorse. They form the basis for the production of the Schedule of Member Remuneration. Some matters however (such as senior salaries) require specific decisions by Council and these are highlighted in the following paragraphs of this report.

### **3. Basic Salary**

- 3.1 The panel have determined that the basic salary level for Members of principal local authorities will be uplifted by £100 per annum to £13,400 per annum, effective from the new Council term on 9<sup>th</sup> May 2017. The annual Basic Salary of £13,400 **MUST** be paid to all Councillors.
- 3.2 **However**, as with all three types of salaries (basic, senior and civic) a Member may elect to forego the whole or part of the Basic Salary. This is a decision for the individual Member and is not a matter for Council. To forego a salary a Member or Co-Opted Member must notify the Chief Finance Officer in writing.
- 3.3 This salary remains payable during a period of family absence (as defined in Part 2 of the Local Government (Wales) Measure, 2011). It will not be paid during any period of suspension.
- 3.4 Where the term of office of a Member begins or ends other than at the beginning or end of the municipal year, the entitlement of that Member will be pro-rated accordingly.
- 3.5 Accordingly there is **no specific decision** of Council required at this time in respect of the Basic Salary.

### **4. Senior Salary**

- 4.1 The IRPW Report provides that Powys **may** pay a Senior Salary to a maximum of 18 councillors in the prescribed responsibility bands. The Council has a total discretion as to how many Senior Salaries it allocates but it **must not** allocate more than 18 in total and if it allocates a Senior Salary it **must** be paid at the rate set out below. **However** the maximum number of 18 can be exceeded for any period

in which a temporary office holder substitutes for the family absence of an appointed office holder.

- 4.2 A Member can only receive one Senior Salary. A Member in receipt of a Senior Salary as Leader or Cabinet Member may not receive a second salary as a member appointed to serve on a National Park authority or a Welsh fire and rescue authority.
- 4.3 Where a Member does not have, throughout the year, specific responsibilities that allow entitlement to a Senior Salary, that Member's payment will be pro-rated accordingly.
- 4.4 This salary remains payable during a period of family absence. It will not be paid during any period of suspension.
- 4.5 The Senior Salary comprises an amalgam of the Basic Salary and an additional amount for the relevant specific responsibility. It is not paid in addition to the Basic Salary.
- 4.6 If the Leader is allocated a Senior Salary he would receive a Band 1, LA Group B payment of £48,100 (inclusive of the basic salary). If the Deputy Leader is allocated a Senior Salary he would receive a Band 1, LA Group B payment of £33,600 (inclusive of the basic salary). Cabinet Members allocated a Senior Salary would receive a Band 2, LA group B payment of £29,100 (inclusive of the basic salary). If there are more than 1 Deputy Leader, the difference between the Cabinet Member Senior Salary and the Deputy Leader Senior Salary can be divided between the number of Deputy Leaders.
- 4.7 The statutory maximum a Council may appoint to Cabinet (including Leader) is 10. The remaining allocation of Senior Salaries can be allocated accordingly up to a maximum of 18.
- 4.8 Previously, Council agreed that Senior Salaries be allocated to the chairs of the following committees:-
  - (a) Audit Committee
  - (b) People Scrutiny Committee (in future to be known as Scrutiny Committee B)
  - (c) Place Scrutiny Committee (in future to be known as Scrutiny Committee A)
  - (d) Planning, Taxi Licensing and Rights of Way Committee
  - (e) Employment and Appeals Committee
  - (f) Pensions and Investment Committee
  - (g) Democratic Services Committee
- 4.9 Council previously agreed that the Leader of the largest opposition group will receive a Senior Salary. It is a determination of the IRPW that the Council must pay a Senior Salary to the Leader of the largest opposition group, providing that group contains not less than 10% of all

Council Members. The Leader of the largest opposition group would receive a Band 4, LA group B payment of £22,100 (inclusive of basic salary).

4.10 If the Council wishes, senior salaries could be allocated to the following categories of post holder as per the prescribed responsibility bands:-

(a)	Deputy Leader (BAND 1 - LA GROUP B)	£33,600
(b)	Committee Chair (BAND 3)	£22,100
(c)	Leader of political groups not less than 10% of all council members (BAND 4)	£17,100

**NB** These salaries are inclusive of, and are not additional to, the basic salary of £13,400.

As with the basic salary the amount of a Senior Salary is a fixed absolute sum and is not a maximum.

4.11 The IRPW has determined that two levels of Senior Salary may be paid to Band 2 Executive Members and Band 3 Committee Chairs. On the 22 April 2016, Political Group Leaders unanimously agreed to continue with the existing remuneration levels for both Executive Members and Committee Chairs.

4.12 Council is requested **to decide** the allocation of up to 18 Senior Salaries.

## **5. Civic Salary**

5.1 The IRPW has determined that three levels of Civic Salaries may be paid to the Chair and Vice Chair of Council. On the 22 April 2016, Political Group Leaders unanimously agreed to continue with the current Level 2 payments, these being £21,600 for Chair and £16,100 for Vice Chair. These payments are inclusive of the basic salary of £13,400.

5.2 A Councillor must not be paid a Senior Salary and a Civic Salary.

5.3 A Civic Salary will not be paid during any period of suspension.

5.4 There is no provision to pay an Assistant Vice-Chair.

5.5 A Civic Salary will be apportioned on the same basis as a Senior Salary for part year service (see paragraph 4.3 above).

5.6 These 2 posts do not count towards the maximum number of 18 Senior Salaries which the Council may allocate.

5.7 Accordingly there is **no specific decision** of Council required at this time in respect of Civic Salaries.

## 6. Co-Opted Member Payment

- 6.1 The Council **must** pay the following daily fee/half daily fee to those Co-Opted members indicated below:-

Co-Opted Chair, Standards Committee Co-Opted Chair, Audit Committee	£256 daily fee (over 4 hours) (£128 for half a day – up to 4 hours)
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Co-Opted Member who Chairs the Standards Community Sub-Committee	£226 daily fee (over 4 hours) (£113 for half a day – up to 4 hours)
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Co-Opted Member of Standards Committee Co-Opted Member of Education Scrutiny Committee Co-Opted Member of Audit Committee	£198 daily fee (over 4 hours) (£99 for half a day – up to 4 hours)
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- 6.2 This fee is payable by claim but only paid to VOTING co-optees so the single Co-Opted Member on Scrutiny Committee A is not eligible to receive this fee as currently this position is non-voting.
- 6.3 County Council agreed the following on 24<sup>th</sup> October, 2013:
- (i) That the maximum number of days for which the Standards Committee Lay Members and Standards Sub-Committee Town and Community Council Representatives may be paid from the Council AGM 2014 be 10 days.
  - (ii) That the maximum number of days for which the Standards Committee Lay Member who Chairs the Committee may be paid from the Council AGM 2014 be 12 days.
  - (iii) That the maximum number of days for which the Church Representatives may be paid from the Council AGM 2015 be 15 days.
  - (iv) That the maximum number of days for which the Parent Governor representatives may be paid from the Council AGM 2014 be 20 days.
  - (v) That, following County Council agreement on 21<sup>st</sup> January 2015, the maximum number of days for which the Audit Committee Lay Member may be paid from the Council AGM 2015 be 25 days on an interim basis.
- 6.4 Payments can include a reasonable pre meeting preparation time as well as time travelling to and from meetings as well as authorised training events, conferences and pre-meetings with officers.

6.5 Accordingly there is **no specific decision** of Council required at this time in respect of the Co-Opted Member Payment.

## 7. Care Allowance

7.1 The Council **must** pay a care allowance to Members and Co-Opted Members who incur necessary expenses for the care of children and/or dependents whilst undertaking their official duties.

7.2 These payments must not exceed £403 per month (this cannot be annualised) and reimbursement will only be made on production of receipts from the carer.

7.3 Care Allowance payments must not be made:

- In respect of any child over the age of fifteen years or dependant unless the Member/Co-Opted Member satisfies the authority that the child or dependant required supervision which has caused the Member/Co-Opted Member to incur expenses that were necessary in respect of the care of that child or dependant in the carrying out of the duties of a Member or Co-Opted Member;
- To more than one Member/Co-Opted Member in relation to the care of the same child or dependant;
- Of more than one care allowance to a Member or Co-Opted Member of the authority who is unable to demonstrate to the satisfaction of the authority that the Member/Co-Opted Member has to make separate arrangements for the care of different children or dependants.

7.4 Members claiming a Care Allowance will be required to complete a declaration form prior to their first claim.

7.5 Care Allowances will be paid to Members and Co-Opted Members monthly in arrears **ONLY** where the Member or Co-Opted Member has submitted in writing a fully completed and signed Carer's Claim Form and has produced receipts from the carer in respect of which the claim is made **PROVIDED ALWAYS** that no such claim will be paid which is in respect of a month or months which are more than 2 month's prior to the date the claim is received by the Council **UNLESS** that payment is authorised by the Standards Committee on the application of the Member or Co-Opted Member. The decision of the Standards Committee in this connection will be final.

7.6 Accordingly there is **no specific decision** of Council required at this time in respect of the Care Allowance.



## 8 Travel allowance

8.1 The IRPW prescribed Travel Allowance payments will be made to Members and Co-Opted Members in respect of costs incurred in the performance of the **official business** of the Council (see below).

8.2 The mileage rates which can be claimed for travel using the Member's own private vehicle are the current HMRC rates:-

- Private motor car up to 10,000 miles – 45p per mile
- Private motor car over 10,000 miles – 25p per mile
- Passenger supplement – 5p per passenger per mile
- Private motor cycles – 24p per mile
- Bicycles – 20p per mile

8.3 The payment of travel allowance based on these mileage rates is subject to the following:

- Claims must only be for the actual journey undertaken on Council business. Claimants are expected to use the shortest reasonably practicable route.
- Where a friend or relative, who is not a Member, transports a non-driving Member the same scale of rates will apply to the journey as if it were the Member's own vehicle.
- All mileage claims should be submitted with valid fuel VAT receipts. Members submitting claims through iTrent Self Service and are declaring that a VAT receipt has been obtained, this must be retained by the Member and provided when requested.

8.4 From April 2016, travel expenses paid to Members by the Council are exempt from Income Tax and employee National Insurance Contributions.

8.5 All other claims for travel will be reimbursed on production of a receipt showing the actual expense. Members should always be mindful of choosing the most cost-effective method of travel:-

- Rail fare will be reimbursed up to a maximum of first class rates.
- Air fares, where appropriate, will be reimbursed at the ordinary fare.
- Taxi fares where suitable alternative public transport is not available.

8.6 **Official business** has the meaning contained in Section 142 (10) of the Measure in relation to the payment of allowances for care, travel and subsistence as reimbursement of expenses necessarily incurred by Members and Co-Opted Members when:

- (a) Attending a meeting of the Authority or any committee of the Authority or any body to which the Authority makes appointments or nominations or of any committee of such a body;
- (b) Attending a meeting of any association of authorities of which the Authority is a member;
- (c) Attending a meeting, the holding of which is authorised by the Authority or by a committee of the Authority or by a joint committee of the Authority and one or more other authorities;
- (d) Attending any training or development event approved by the Authority or the Cabinet;
- (e) A duty undertaken for the purpose of or in connection with the discharge of the functions of an executive within the meaning of Part 2 of the 2000 Act, as amended;
- (f) a duty undertaken in pursuance of a Standing Order which requires a Member or Members to be present when tender documents are opened;
- (g) A duty undertaken in connection with the discharge of any function of the Authority to inspect or authorise the inspection of premises;
- (h) A duty undertaken by Members in connection with constituency or ward responsibilities which arise from the discharge of local authority functions;
- (i) Any other duty approved by the Authority, or any duty of class so approved, undertaken for the purpose of, or in connection with, the discharge of the functions of the Authority or of any of its committees.

8.7 In relation to (i) above in respect of the other duties approved by the Council the following decisions have been previously made:-

8.7.1 When a Councillor attends a meeting of a committee of which he/she is not a Member they would need to justify such attendance in order to qualify for the payment of travel allowance. Otherwise the expenditure on travel in attending the meeting will not be paid. Councillors should check with the Chief Finance Officer before attending so that they know before attending if they qualify to receive travelling.

8.7.2 Members will qualify for payment of travel allowance notwithstanding that the Councillor is attending a meeting of a committee of which he/she is not a Member:-

- (i) Where a Group Leader, Scrutiny Committee Chair and Vice Chair and Audit Committee Chair and Vice Chair attends a meeting of the Cabinet.
- (ii) Where a Councillor (who is not a Member of the Regulatory Committee) exercises the right as a Local Representative to attend and address the Regulatory Committee in accordance with the Council's Planning Protocol.
- (iii) Where a Councillor attends a meeting of a committee of which he/she is not a Member and is allowed to address the committee on an item of business before it.
- (iv) Where a Councillor attends a meeting of the Cabinet and is allowed to address the meeting with the consent of the Executive Member presiding.

8.7.3 Attendance by a Councillor at a meeting of a committee of which he or she is not a member outside of the circumstances detailed above shall not qualify the Councillor to receive payments by way of travelling allowances in respect of attending such a meeting.

8.7.4 Where a travel allowances is recoverable by a Member from an outside organisation in respect of duties carried out by the Member in connection with that outside organisation, the Member is not eligible to also claim a travel allowance or subsistence allowance expenses from Powys County Council in respect of those duties.

8.7.5 A Travel Allowance will be paid to Members and Co-Opted Members monthly in arrears ONLY where the Member or Co-Opted Member has submitted in writing a fully completed and signed Travel Allowance Claim Form and has produced receipts for those journeys in respect of which the claim is made PROVIDED ALWAYS that no such claim will be paid which is in respect of a month or months which are more than 2 months prior to the date the claim is received by the Council UNLESS that payment is authorised by the Standards Committee on the application of the Member or Co-Opted Member. The decision of the Standards Committee in this connection will be final.

## 9. Subsistence Allowance

9.1 A Subsistence Allowance **must** be payable when official business requires a Member or Co-Opted Member to travel beyond county boundaries when additional subsistence costs may be incurred. In this case, reimbursement of subsistence, subject to the limits set out below, is acceptable. All claims must be supported by receipts:

- A maximum of £28.00 per day, including breakfast if not included in overnight cost;

- Overnight costs to a maximum of £200 in London and £95 elsewhere,
  - A maximum of £30 per night if staying with friends or relatives. (not payable in Powys according to the IRP document)
- 9.2 Wherever possible, overnight accommodation should be reserved and paid for by the Council itself. There may be circumstances where the authority deems it reasonable and cost effective to arrange overnight accommodation within the Council area.
- 9.3 A Subsistence Allowance is claimable for official business within the county by a Co-Opted Member who lives outside of the County.
- 9.4 Those provisions concerning “official business” in Sections 8.5 and 8.6 above relating to the Travel Allowance apply equally to the Subsistence Allowance subject to the overriding requirement of the performance of the official business being outside the boundaries of the county.
- 9.5 The rates prescribed are in-line with Welsh Government rates.
- 9.6 Accordingly there is **no specific decision** of Council required at this time in respect of the Subsistence Allowance.

## **10. Arrangements for the Payments of Salaries, Allowances and Fees**

- 10.1 BASIC AND SENIOR SALARIES will be paid automatically in the current month and Members and (in respect of Senior Salaries) Co-Opted Members will not be required to submit any claim or demand.
- 10.2 CIVIC SALARIES will be paid automatically in the current month and neither the Chair nor the Vice-Chair of the Council will be required to submit any claim or demand.
- 10.3 CO-OPTED MEMBER PAYMENTS and TRAVEL AND SUBSISTENCE ALLOWANCE will be paid to Co-Opted Members monthly in arrears ONLY where the Co-Opted Member has submitted in writing or on line a fully completed Co –opted Member Claim Form.
- 10.4 CARE ALLOWANCES will be paid to Members and Co-Opted Members monthly in arrears ONLY where the Member or Co-Opted Member has submitted in writing or on line a fully completed Carer’s Claim Form and has produced receipts from the carer in respect of which the claim is made.
- 10.5 TRAVEL & SUBSISTENCE ALLOWANCES will be paid to Members ONLY where the Member has submitted an on-line fully completed Travel & Subsistence Allowance Claim Form and has produced and

retains receipts for those journeys and or subsistence in respect of which the claim is made. Paper claims forms will not be accepted.

10.6 PROVIDED ALWAYS that no claim in respect of:-

- A Co-Opted member's Payment
- Care Allowance; or
- A Travel and/or Subsistence Claim

will be paid which is in respect of a month or months which are more than 3 month's prior to the date the claim is received by the Council UNLESS that payment is authorised by the Standards Committee on the application of the Member or Co-Opted Member. The decision of the Standards Committee in this connection will be final.

**10.7 No person other than the Member or Co-Opted Member submitting the claim may complete or amend a claim.**

10.8 All on-line claims input via iTrent Self Service must be submitted no later than the 15<sup>th</sup> of the month, the claim can include expenses incurred up to and including the 15<sup>th</sup>, and will be paid with the basic/senior/civic salary at the end of the month in which the claim is submitted.

10.9 Queries relating to pay should be directed to Heidi Crockett, Payroll Officer (Absence & Claims) (telephone 01597 826405, email [heidi.crockett@powys.gov.uk](mailto:heidi.crockett@powys.gov.uk)) in Employment Services, County Hall

## **11. Office and Other Costs and Tax Relief**

11.1 Where Members incur office and other costs they may claim tax relief.

11.2 Details of the arrangement reached with H.M. Revenues and Customs are available from Employment Services.

## **12. Arrangements for the Repayment of Salaries, Allowances and Fees**

12.1 The IRPW require Councils to make specific provision in this regard and therefore the following arrangements comply in that regard.

12.2 Where such part of a Salary, Allowance or Fee which has been paid to a Member or Co-Opted Member was in respect of a period during which the Member or Co-Opted Member concerned was in any way not entitled to receive such Salary, Allowance or Fee (including when the Member or Co-Opted Member was suspended, partially suspended or ceased to be a Member or Co-Opted Member of the Council) the Chief Finance Officer will serve written notice on the Member or Co-Opted Member specifying the amount or amounts which the Member or Co-

Opted Member is required to re-pay to the Council whereupon that amount or those amounts will become re-payable to the Council.

- 12.3 The Chief Finance Officer will serve such written notice as soon as reasonably practicable after becoming aware that such re-payment or re-payments is/are due from the Member or Co-Opted Member.
- 12.4 Such written notice will specify the period or periods over which the re-payment is to be made and whether or not it is to be by way of deduction from future payments of Salary, Allowance, or Fees which will be due in future to the Member or Co-Opted Member in question.
- 12.5 Such re-payment will in any event be concluded within 6 months of the date of such written notice by the Chief Finance Officer.
- 12.6 Any Member or Co-Opted Member who receives such written notice from the Chief Finance Officer may request that the matter be referred to the Council's Standards Committee whose decision will be final.

### **13. Foregoing Salaries, Allowances or Fees**

- 13.1 Any Member or Co-Opted Member may serve written notice on the Chief Finance Officer electing to forego any part of their entitlement to a Salary, Allowance or Fee for that financial year. A Member will be required to resubmit this written notice to the Chief Finance Officer for each subsequent financial year that they elect to forego any part of their entitlement to a Salary, Allowance or Fee.
- 13.2 A Member or Co-Opted Member who has served such written notice will receive confirmation in writing from the Chief Finance Officer setting out the details of the revised payments the Member or Co-Opted Member will receive as a result of such election to forego and the Chief Finance Officer will amend the Schedule accordingly.

### **14. Withholding of Allowances – Suspension of Member**

- 14.1 Where a Member/Co-Opted Member is suspended or partially suspended from being a Member/Co-Opted Member of the Council, the part of each salary and allowance payable to that Member/Co-Opted Member in respect of the responsibilities or duties from which that Member/Co-Opted Member is suspended or partially suspended will be withheld by the Authority. If the partial suspension relates only to the specific responsibility element of the Senior Salary payment, the Member may retain the Basic Salary.

## 15. Pensions

15.1 The Local Authorities (Allowances for Members of County and County Borough Councils) (Wales) Regulations 2003 allow Councils to enable their Councillors to join the local government pension scheme (LGPS).

15.2 Powys County Council has determined that its Members should be entitled to join the LGPS.

## 16. Decisions required at Annual Meeting

16.1 Council is required to take the following decisions in connection with the salaries, allowances and fees that are payable to Members and Co-Opted Members of the Council in accordance with statute and the regulations and annual report of the Independent Remuneration Panel for Wales (IRPW):-

- (a) the allocation of up to 18 Senior Salaries as detailed in section 4 of this report.
- (b) generally to endorse the contents of this report.
- (c) approve the Schedule of Member Remuneration based on this report subject to the inclusion of any amendments to the Chairs of Committees.

<b>Recommendation:</b>	<b>Reason for Recommendation:</b>
<b>That Members consider the contents of this report and take the decisions referred to in paragraph 16 of this report.</b>	<b>To take decisions relating to Members' Salaries, Allowances and Expenses in accordance with statute and the annual report and regulations of the IRPW.</b>

<b>Relevant Policy (ies):</b>			
<b>Within Policy:</b>	<b>Y / N</b>	<b>Within Budget:</b>	<b>Y / N</b>

<b>Relevant Local Member(s):</b>	
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<b>Person(s) To Implement Decision:</b>	<b>Wyn Richards, Graham Evans</b>
<b>Date By When Decision To Be Implemented:</b>	

<b>Contact Officer Name:</b>	<b>Tel:</b>	<b>Fax:</b>	<b>Email:</b>
Graham Evans Wyn Richards	01597 826609 01597 826375		<a href="mailto:graham.evans@powys.gov.uk">graham.evans@powys.gov.uk</a> <a href="mailto:wyn.richards@powys.gov.uk">wyn.richards@powys.gov.uk</a>

### Background Papers used to prepare Report:

IRPW Annual Report February 2017

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